



# Meeting Minutes

## PBIA Advisory Board

City Hall  
601 4th Avenue E  
Olympia WA 98501

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**Thursday, July 13, 2017**

**5:30 PM**

**Room 207**

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**1. CALL TO ORDER**

Chair Corso called the meeting to order at 5:30 p.m.

**1.A ROLL CALL**

Boardmember Ruse arrived after the roll call was taken.

Mr. Rentfrow introduced the PBIA's new Staff Liaison Senior Planner Amy Buckler. Ms. Buckler indicated some of the goals she hoped to achieve as the new Staff Liaison. The Boardmembers welcomed Ms. Buckler.

**Present:** 9 - Chair Mary Corso, Vice Chair Justin McIntyre, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Sheila Irish, Boardmember David Rauh, Boardmember Nathan Rocker, Boardmember Danielle Ruse and Boardmember Jeffrey Trinin

**Excused:** 4 - Boardmember Alana Carr, Boardmember Audrey Henley, Boardmember Bobbi Kerr and Boardmember Kim Murillo

**OTHERS PRESENT**

Councilmember Jeannine Roe  
Community Planning and Development Staff:  
Downtown Liaison Mark Rentfrow  
Senior Planner Amy Buckler  
Minutes Recorder Stacey Rodell  
Public Works Staff:  
Engineering and Planning Supervisor Eric Christensen  
Senior Planner Sophie Stimson

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [17-0724](#) Approval of June 8th, 2017 PBIA Advisory Board Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None****5. ANNOUNCEMENTS - None****6. BUSINESS ITEMS****6.A**     [17-0729](#)             Downtown Street Improvement Projects

Ms. Stimson presented an overview of preliminary proposals for downtown street improvement projects to begin construction in 2019.

Common to all projects:

- Sidewalk replacement
- Bulb-outs at intersections
- Street trees and landscaping
- New pavement

**The information was received.**

**6.B**     [17-0725](#)             Update on Sea Level Rise Planning in Olympia

Mr. Christensen presented an update on Olympia's sea level rise planning via a PowerPoint presentation. He reported on the following:

- Developing a response
- National Research Council 2012 projections
- Frequency of nuisance flooding
- Olympia's Comprehensive Plan 2014
- The plan
- The area
- The approach
- Physical strategies
- Shoreline ownership
- Community engagement plan

The City webpage includes an interactive map that can help with understanding how sea rise could affect the downtown area.

The website address is: [www.olympiawa.gov/sealevelrise](http://www.olympiawa.gov/sealevelrise)

**The information was received.**

**6.C**     [17-0726](#)             Report on Downtown Ambassador Statistics

Mr. Rentfrow provided Welcome Center/Ambassador and Clean Team work statistics through 6/1/2017.

**The information was received.**

**6.D**     [17-0727](#)     Current PBIA Budget Analysis for 2017

There was a brief discussion of the balance of the 2017 PBIA budget as of June 30, 2017.

**The discussion was completed.**

**7.     REPORTS**

Marketing Committee:

Boardmember Dean reported the Committee met twice since the June PBIA meeting.

They discussed the following:

- Fourth quarter marketing plan
- Lakefair

Parking Committee:

Boardmember Irish indicated the Parking Strategy meeting was going to be following this meeting in Council Chambers.

**8.     OTHER TOPICS - None****9.     ADJOURNMENT**

The meeting adjourned at 6:15 p.m.