

# City of Olympia

*City Hall  
601 4th Avenue E  
Olympia, WA 98501*



## **Meeting Minutes - Draft**

**Thursday, June 15, 2017**

**6:00 PM**

**Room 207**

## **Parks and Recreation Advisory Committee**

**1. CALL TO ORDER**

The meeting was called to order at 6:02 p.m.

**Present:** 7 - Chair Maria Ruth, Vice Chair Joshua Clark, Committee member Kimberly Bauer, Committee member Barbara Benson, Committee member Candace Jacobs, Committee member Jim Nieland and Committee member Rhonda Olnick

**Absent:** 1 - Committee member Brock Milliern

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** Approval of April 20, 2017 Parks and Recreation Advisory Committee Meeting Minutes

**Attachments:** [Minutes](#)

The minutes were approved.

**4. PUBLIC COMMENT**

Bonnie Jacobs stated her concern about proposed development on the Heritage Fountain block. She encouraged the Committee to think about the fountain area and protect the space for parks.

Bob Jacobs encouraged the Committee to think about the big picture and buy land for parks now before it is developed.

**5. ANNOUNCEMENTS**

- Staff and committee members recognized Jim Nieland for his 8 years of service on PRAC.

- New playground at Margaret McKenny will be installed in the Fall.

- Interim improvements on the City-owned Isthmus parcels will begin in late Fall.

-The Urban Forestry Master Plan Stakeholder meeting is scheduled for June 29, 10-Noon. Committee member Jacobs will represent PRAC.

## 6. BUSINESS ITEMS

### 6.A Park ADA Transition Plan

**Attachments:** [Report](#)

Jonathon Turlove, Associate Director, gave an overview on the recently completed Olympia Parks ADA Transition Plan. Each park, excluding trails, was evaluated and a list was compiled of improvements that need to be made to make facilities ADA accessible. The total cost of improvements is \$3,576,200. Improvements at LBA and Yaeger Parks make up 58% of the total, just over \$2,000,000. An implementation plan will be created in 2018 which will determine the process for prioritizing projects. The 2018 Preliminary Capital Facilities Plan requests \$200,000 to begin improvements.

### 6.B Proposed change to park naming ordinance

**Attachments:** [PARK NAMING ORDINANCE](#)

The Committee postponed making a recommendation until more information is received from the City of Lacey on how they will proceed.

### 6.C 2018-2023 Capital Facilities Plan & Capital Asset Management Plan (CAMP)

**Attachments:** [CFP Table](#)

Laura Keehan, Parks Planning Manager, and Kip Summers, Senior Engineer, gave an overview of the projects in the 2018 Preliminary Capital Facilities Plan (CFP), including 2018 major maintenance projects. The Committee will further discuss the CFP at the September meeting and submit a recommendation to the Planning Commission.

### 6.D 2017 Park Survey Effort

Park survey packets were distributed. Committee members will present their results at the October meeting.

### 6.E 2017 Committee Assignments

**Attachments:** [Committee Information](#)

Committee member Clark will represent PRAC on the Artesian Leadership Committee and the Sea Level Rise Committee.

**7. REPORTS**

None.

**8. QUESTIONS OF STAFF AND FUTURE AGENDA ITEMS**

None.

**9. ADJOURNMENT**

**Meeting adjourned at 8:05 p.m.**