

I. Olympia Planning Commission's Role and Authority

The Olympia Planning Commission (OPC) was formed in 1935 to advise the City Council on the long range growth and development of Olympia, including changes to the City's land use regulations. The Planning Commission is authorized and empowered to act as the research and fact-finding agency of the City. To that end, it may make surveys, provide analysis, undertake research, and make reports as generally authorized or requested by the City Council. The Planning Commission, upon such request or pursuant to such authority, may:

- A. Make inquiries, perform investigations and surveys concerning the resources of the City;
- B. Assemble and analyze any data obtained and formulate plans for the conservation of such resources and the systematic utilization and development thereof;
- C. Make recommendations from time to time as to the best methods of such conservation; utilization and development; and
- D. Cooperate with other public agencies in such planning conservation and development.

II. Olympia Planning Commission Core Activities for 2017

- A. Capital Spending and the Comprehensive Plan
 - 1.1 Review 6-year Capital Facilities Plan (CFP)
 - 1.2 Annual Comprehensive Plan Amendments
- B. Design and Land Use Standards and Ordinances
 - 1.3 Downtown design criteria update
 - 1.4 Scenic view code amendment - downtown area
 - 1.5 SEPA- and Code-related regulation amendments - downtown area
 - 1.6 Zoning map and development code text amendments
 - 1.7 Sign code amendment
 - 1.8 Low density neighborhood "in-fill" code amendments (aka Missing Middle Housing/Infill)
 - 1.9 Transitional zoning amendments
 - 1.10 Short Term Rental Policies
- C. Optional Programs/Input to Council
 - 2.1 Neighborhood Center Code: A review of current development code,
 - 2.2 Action Plan for comprehensive plan implementation.
 - 2.3 Subarea/Neighborhood Plan
- D. Administrative and Coordination with Other Groups
 - 3.1 Organizational Retreat.
 - 3.2 Check-In with the Land Use and Environment Committee
 - 3.3 Preparation of 2018 Work Plan
 - 3.4 Meet with Coalition of Neighborhood Associations
 - 3.5 Downtown Strategy Implementation Measures Briefings.
 - 3.6 Gateways & Art Master Plan Briefing
 - 3.7 Economic Development Briefing
 - 3.8 West Bay Restoration & Parks Plan Briefing
 - 3.9 Transportation Master Plan Briefing
 - 3.10 Development Activity Briefing
 - 3.11 SmartGov Portal Demonstration and Briefing
 - 3.12 Affordable Housing Briefing
 - 3.13 Public Safety Briefing
 - 3.14 Emergency Management Briefing