



Meeting Minutes - Draft

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Amy Buckler
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Monday, August 28, 2017

11:00 AM

Room 112

Special Meeting of the Parking Committee

1. CALL TO ORDER

Chair Irish called the meeting to order at 11:00 a.m.

1.A ROLL CALL

Present: 3 - Boardmember Sheila Irish, Boardmember Bobbi Kerr and Boardmember Jeffrey Trinin

OTHERS PRESENT

City Staff
Amy Buckler, Staff Liaison and Senior Planner
Mark Rentfrow, Downtown Liaison

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT - None

4. BUSINESS ITEMS

4.A [17-0886](#) Strategic Planning Exercise

Attachments: [Parking Focus](#)

Ms. Buckler explained her intention to organize the Committee's goals into manageable outcomes based on what is appropriate for the Committee.

Ms. Buckler walked the group through an exercise aimed at helping identify appropriate roles and responsibilities of the Parking Committee. The topics center on projects and services that PBIA's parking program are engaged in and how it contributes to the PBIA's mission.

Topics included:

- Appropriate roles for funding

- Information dissemination and communication of the City's parking strategy
- Managing employee parking in Downtown
- Signage and lighting at private and City lots
- On street, off street, and garage parking
- Discussion of shared parking program
- Partnerships with theaters, businesses, ODA and others
- PBIA communications

The report was received.

5. ADJOURNMENT

The meeting adjourned at 12 Noon.