



Meeting Minutes - Draft

Salary Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Joan Lutz
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Thursday, August 24, 2017

5:30 PM

CR 112

1. CALL TO ORDER

Chair Langer called the meeting to order at 5:34 p.m.

1.A ROLL CALL

Present: 5 - Chair Stephen Langer, Vice Chair Samantha Jenkins, Commissioner Jim Randall, Commissioner Jill Severn and Commissioner Joyce Turner

OTHERS PRESENT

City Attorney Mark Barber
Administrative Services Acting Director Dean Walz
Administrative Services Deputy Director Debbie Sullivan
Accountant Joan Lutz

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [17-0881](#) Approval of August 3, 2017 Salary Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

The following people spoke: Karen Messmer and Bev Bassett.

5. ANNOUNCEMENTS

The next Commission meetings are scheduled for Wednesday, September 13, 2017 and Tuesday, September 19, 2017.

6. BUSINESS ITEMS

6.A [17-0879](#) Presentation and Discussion on Salary Compensation Research

Administrative Services Deputy Director Debbie Sullivan presented information the Commission requested during the August 3, 2017 meeting. Ms. Sullivan reviewed criteria established, comparative data results and options available to the Commission.

The Commission determined more information was needed. They requested staff to gather the following information:

- City job classifications including salary
- City budget
- Historical cost of living adjustments provided to independent City employees from 2008 through 2017
- Cash value of medical benefits offered to independent City employees including "opt-out" incentives
- Cost of comparable medical plans to plans offered to City employees
- Salary compensation for Not-for-Profit organizations
- Salary compensation for Board Members of private corporations
- Department of Retirement Services information for Elected Officials
- Full-Time Equivalent calculation for current City Council

The discussion was completed.

7. REPORTS - None

8. OTHER TOPICS

The Commission wants to ensure the public knows about these meetings and has an opportunity to express opinions. They asked the citizens present how they heard about the meeting. Both responded they check the website and go into the City's full calendar. They reported this meeting wasn't posted on the Daily Meetings Side Bar.

They also suggested notifying the Coalition of Neighborhood Associations, utilizing Facebook and Twitter, as well as ensuring the meeting appears on the home page of the City's website.

9. ADJOURNMENT

Chair Langer adjourned the meeting at 6:57 p.m.