



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Joyce Phillips  
360.570.3722

---

**Monday, August 21, 2017**

**6:30 PM**

**Room 207**

---

**1. CALL TO ORDER**

Commissioner Hoppe called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

Commissioner Burns arrived after the roll call was taken.

**Present:** 6 - Commissioner Tammy Adams, Commissioner Travis Burns,  
Commissioner Rad Cunningham, Commissioner Paula Ehlers,  
Commissioner Darrell Hoppe and Commissioner Carole Richmond

**Excused:** 2 - Chair Brian Mark and Vice Chair Mike Auderer

**OTHERS PRESENT**

Community Planning and Development:  
Economic Development Director Renée Sunde  
Associate Line of Business Director Karen Kenneson  
Senior Planner Joyce Phillips  
Minutes Recorder Stacey Rodell  
Public Works:  
Senior Planner Sophie Stimson

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [17-0812](#) Approval of the July 24, 2017 Olympia Planning Commission Meeting Minutes

**The minutes were approved.**

**3.B** [17-0861](#) Approval of the August 7, 2017 Olympia Planning Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

## 5. STAFF ANNOUNCEMENTS

Ms. Phillips reminded the Commission of upcoming meeting dates and provided a brief update on building projects.

## 6. BUSINESS ITEMS

### 6.A [17-0853](#) SmartGov Online Portal Rollout

Ms. Kenneson presented information on Community Planning and Development's permitting software SmartGov and the online portal rollout via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

**The information was received.**

### 6.B [17-0860](#) Economic Development Update

Ms. Sunde presented an Economic Development update via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

**The information was received.**

## 7. REPORTS

Commissioner Cunningham provided an overview of Public Health in the Comprehensive Plan via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

Commissioner Ehlers commented on a recent newspaper article regarding the Missing Middle infill housing.

Commissioner Richmond reported on a Design Review Board meeting regarding a development project proposed for the isthmus property called the Views on Fifth.

## 8. OTHER TOPICS

Ms. Stimson provided additional information requested by the Commission regarding Public Works Department proposed Transportation 2030 Maps amendments via PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

**Commissioner Ehlers moved, seconded by Commissioner Burns, to recommend the Transportation 2030 Maps be amended, as proposed by the Olympia Public Works Department. Commissioner Hoppe abstained from voting. The motion passed.**

**9. ADJOURNMENT**

The meeting adjourned at 8:51 p.m.