



Meeting Minutes - Draft

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Michelle Sadlier
360.753.8031

Wednesday, October 25, 2017

6:30 PM

Room 207

1. CALL TO ORDER

Vice Chair Austin called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Vice Chair Stephen Austin, Commissioner Dwayne Harkness, Commissioner Tamara Hayes, Commissioner Garner Miller, Commissioner Rachel Newmann and Commissioner Sheila Swalling

Excused: 4 - Chair Kat Kelly, Commissioner Benjamin Helle, Commissioner Suzanna Pratt and Commissioner Nicholas Vann

Absent: 1 - Commissioner Holly Davies

OTHERS PRESENT

Mayor Cheryl Selby
City of Olympia Historic Preservation Officer Michelle Sadlier
Arts Commission Liaison Marygrace Goddu
Minutes Recorder Stacey Rodell

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [17-1095](#) Approval of September 27, 2017 Olympia Heritage Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

Jeanine Gates put a call out to the Commission for articles for the Thurston County Historical Journal.

5. ANNOUNCEMENTS

Ms. Sadlier distributed a calendar from the Olympia Tumwater Foundation.

Mayor Selby discussed a recent newspaper article regarding the future location of the Thurston County courthouse and its potential to impact the Robert-Wohleb designed Olympia City Hall. Ms. Sadlier distributed a copy of a letter from Mayor Selby regarding this issue.

Ms. Goddu reported on the recent City Council adoption of the Olympia Art Crossings.

6. BUSINESS ITEMS

6.A [17-1096](#) Update on Arts, Cultures and Heritage (ArCH) Project

Ms. Sadlier provided an update on Arts, Culture and Heritage (ArCH) project. She reviewed a PowerPoint presentation from the Resource Committee meeting that was held on October 19, 2017. Ms. Goddu and Mayor Selby provided their input regarding this project.

The information was received.

6.B [17-1098](#) Introduction to Preparing 2018 Heritage Commission Work Plan

The Commission began a discussion about its 2018 work plan. Commissioner Swalling suggested adding window restoration guidelines to the work plan. It was suggested that a new committee be formed to work on historic preservation guidance.

The preliminary discussion was completed.

7. REPORTS

7.A Downtown Committee

Commissioner Miller provided an update on the Downtown design guideline workgroup. As currently proposed, the guidelines will only use the Secretary of the Interior's Standards for the review of proposed alterations to individually designated properties and contributing properties in the historic district. The Standards will be used in conjunction with the design guidelines for non-contributing properties and infill. Commissioner Miller also provided an update on the Avalon project.

There was a brief discussion about possibly removing this Committee since heritage is now intertwined in the Downtown Strategy and other Downtown projects.

7.B Heritage Review Committee

Ms. Sadlier provided a report on an inspection she conducted at a home on Capitol Way which completed renovations recently approved by the Heritage Review Committee.

7.C Outreach Committee

The Commission discussed the recent Olympia tour day event organized by the local

chapter of the International Committee for Documentation and Conservation of buildings, sites and neighborhoods of the Modern Movement (DOCOMOMO) that took place on October 7, 2017.

7.D Policy & Ordinance Committee

No report at this time.

7.E Survey & Inventory Committee

Ms. Sadlier indicated the Request for Proposals (RFP) for the Priest Point Park survey is about to go out.

7.F Staff

Ms. Sadlier reported on the following:

- West Bay park plan
- Two applications received for the historic register
- She will be reducing her staff time down to 75% time and most of her time will be focused on her role as the Historic Preservation Officer

8. OTHER TOPICS

Ms. Sadlier announced Tacoma is putting out a bid to host the National Association of Preservation Commission 2020 Forum. She created a letter of support for Tacoma to be the host of the forum. The Commission was in support of the letter which will be signed by Ms. Sadlier and Chair Kelly.

9. ADJOURNMENT

The meeting adjourned at 8:20 p.m.