



## Meeting Minutes

### LEOFF I Disability Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Carl Watts  
360.753.8305

---

**Monday, November 13, 2017**

**5:30 PM**

**Room 112**

---

**1. CALL TO ORDER**

Chair Cooper called the meeting to order at 5:30 p.m.

**2. ROLL CALL**

**Present:** 5 - Chair Jim Cooper, Vice Chair Jessica Bateman, Boardmember Jack Seward, Boardmember Caleb Martin and Boardmember Russ Gies

**OTHERS PRESENT**

Jay Burney, Assistant City Attorney  
Joe Olson, Human Resources Director  
Carl Watts, Personnel Analyst

**3. APPROVAL OF MINUTES**

- 3.A** [17-1167](#) Approval of September 11, 2017 of LEOFF Disability Board Meeting Minutes

**The minutes were approved.**

**4. BUSINESS ITEMS**

- 4.A** [17-1168](#) Case #14-17 Dental Request

**Vice Chair Bateman moved, seconded by boardmember Seward, to approve Case #14-17 for three (3) dental cleanings per year and payment in the amount of \$252.70 for dental treatment. The motion was approved unanimously.**

- 4.B** [17-1174](#) Case #15-17 Dental Request

**Vice Chair Bateman moved, seconded by boardmember Martin, to approve Case #15-17 for dental work in the amount of \$597. The motion was approved unanimously.**

- 4.C** [17-1173](#) LEOFF Application Procedure Language Change

Boardmember Martin moved, seconded by boardmember Seward, to approve a change in language to the LEOFF Disability Board Policies and Procedures so the board can approve requests not submitted in advance. The approved language will now state, "if warranted by the facts, the board may pay for services that have not come to the board for prior approval. The board retains the sole right to determine whether or not to pay for services if the service has not been brought to the board for prior approval." This will be added to the LEOFF Disability Board Policies and Procedures medical services, hearing aids and dental benefits sections.

4.D. [17-1181](#) LEOFF I Firefighter Insurance

Boardmember Seward brought up issues and concerns about the new LEOFF 1 Firefighter insurance. Their insurance changed due to the newly negotiated IAFF Firefighter contract. Assistant City Manager, Burney provided some history and explained the thought process behind the decision to change insurance for the LEOFF 1 Firefighter members.

5. **REPORTS**

5.A [17-1175](#) Expense Report for September 2017

The LEOFF expense report was received.

6. **ADJOURNMENT**

The meeting was adjourned at 6:30 p.m.