

Notes provided to PBIA board
by Chair Mary Corso
August 10, 2017

Jurassic Training and the PBIA

Justin and I attended the training in June. While we were both familiar with Roberts Rules the Jurassic version addressed the Rules more in depth.

My take a ways:

1) The Members Roles

- a. The majority must be allowed to rule
- b. The minority have rights that must be respected
- c. Members have a right to information to help make decisions
- d. Courtesy and respect are required
- e. All members have equal rights
 - i. Members must raise their hands to speak (no side bars or discussion unless called on)
 - ii. Members take turns in responding to a question in order (around the table)
- f. Members have a right to an efficient meeting.

2. The Chair/Presider is not the boss; the chair is the presider of the meeting to make sure everything is fair.

- a. The presider is the most important and the least important person in the room;
- b. Must be strict on procedure and a benevolent dictator
- c. Is not responsible for the decision the group makes;
- d. Must balance the emotional and procedural aspects of every meeting
- e. Chair speaks in the third person
- f. The meeting
 - i. Opens meeting
 - ii. Keep the meeting orderly
 - iii. Keeps emotions and votes in line with the rules
 - iv. Expedite business
 1. Calls on members wishing to speak and only those who are called on may speak
 - v. Enforce Order and Decorum
 - vi. Decide on questions of Order (point of Order)
 - vii. Close Meeting

Notes provided to PBIA board
by Chair Mary Corso
August 10, 2017

3. Point of Order may be called upon by members
 - a. When a member breaks a rule, a member may call for a Point of Order if the rules are broken, and may interrupt speaker.
 - i. Chair must ask "State your Point"
 1. Member must state the point of order they are addressing
 - ii. Chair considers the point and rules for or against.

Why do the City and its Advisory committees adopt Parliamentary Procedures/Roberts Rules?

- i. Conversational style meetings have a tendency to be less efficient and
- i. Some members may dominate the conversation.
- ii. Advisory boards and commission meetings are to be inclusive
- iii. Ensure there is a structure to make sure everyone has an equal chance to speak.
- iv. Make sure that the meeting is fair and efficient.

Note: This will be a change and may take awhile to integrate these procedures however, we look forward to having Amy and Mark work with us to integrate these changes in the future.