



Meeting Minutes - Draft

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, December 21, 2017

5:30 PM

Council Chambers

1. CALL TO ORDER

Chair Hankins called the meeting to order at 5:33 p.m.

2. ROLL CALL

Present: 1 - Chair Julie Hankins

Excused: 2 - Committee member Clark Gilman and Committee member Nathaniel Jones

OTHERS PRESENT

City Manager Steve Hall
Community Planning & Development (CP&D):
Director Keith Stahley
Senior Planner Nicole Floyd
Senior Planner Stacey Ray
Lead Code Enforcement Officer Chris Grabowski
Code Enforcement Officer Kimberly Gierach
Minutes Recorder Stacey Rodell
Parks, Arts & Recreation:
Associate Director Jonathon Turlove
Parks Maintenance Manager Gary Franks
Public Works:
Program Specialist Kate Hartman
Sound Urban Forestry Kevin McFarland

3. APPROVAL OF AGENDA

The agenda was approved.

4. APPROVAL OF MINUTES

4.A [17-1305](#) Approval of November 16, 2017 Meeting Minutes

There was not a quorum present therefore the minutes could not be voted upon.

The minutes were postponed and referred to the Land Use & Environment Committee due back on 1/18/2018

5. COMMITTEE BUSINESS

5.A [17-1291](#) Low Impact Development Status Report

Ms. Floyd provided a status report.

The information was received.

5.B [17-1277](#) 2017 Code Enforcement Status Report

Mr. Grabowski presented a 2017 Code Enforcement status report via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

The information was received.

5.C [17-1264](#) Street Tree Maintenance Manual

Ms. Ray, Ms. Hartman, Mr. McFarland and Mr. Franks presented information on the Street Tree Maintenance Manual via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

The information was received.

6. REPORTS AND UPDATES

Mr. Stahley reviewed all the work Councilmember Hankins accomplished on the Land Use and Environment Committee as this was her last meeting as a Councilmember.

7. ADJOURNMENT

The meeting adjourned at 6:46 p.m.