



Meeting Minutes - Draft

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Michelle Sadlier
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Wednesday, December 20, 2017

6:30 PM

Council Chambers

Special Meeting

1. CALL TO ORDER

Chair Kelly called the meeting to order 6:37 p.m.

1.A ROLL CALL

Present: 4 - Chair Kat Kelly, Commissioner Benjamin Helle, Commissioner Sheila Swalling and Commissioner Nicholas Vann

Excused: 7 - Vice Chair Stephen Austin, Commissioner Holly Davies, Commissioner Dwayne Harkness, Commissioner Tamara Hayes, Commissioner Garner Miller, Commissioner Rachel Newmann and Commissioner Suzanna Pratt

OTHERS PRESENT

Community Planning and Development staff:
Director Keith Stahley
Senior Planner Amy Buckler
Historic Preservation Officer Michelle Sadlier
Minutes Recorder Stacey Rodell
Artifacts Consulting, Inc. Architectural Historian Susan Johnson (via WebEx)

2. APPROVAL OF AGENDA

There was not a quorum present therefore it was unanimously agreed that the only item that will be discussed on the agenda is Business Item 6A.

The agenda was approved as amended.

3. APPROVAL OF MINUTES

3.A [17-1219](#) Approval of October 25, 2017 Olympia Heritage Commission Meeting Minutes

The minutes were postponed and referred to the Heritage Commission due back on 1/24/2018.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS - None**6. BUSINESS ITEMS**

- 6.A** [17-1220](#) PRESENTATION: Results of the Reconnaissance-Level Architectural History Survey of Downtown Olympia

Ms. Johnson presented the results of the Reconnaissance-Level Architectural History Survey of Downtown Olympia via WebEx/PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

The information was received.

- 6.B** [17-1221](#) Preparing 2018 Heritage Commission Work Plan: Part 2

This item was not discussed and will be moved to the next Heritage Commission meeting.

7. REPORTS**7.A Heritage Review Committee**

This item was not discussed and will be moved to the next Heritage Commission meeting.

7.B Outreach Committee

This item was not discussed and will be moved to the next Heritage Commission meeting.

7.C Policy, Ordinance & Guidance Committee (working title)

This item was not discussed and will be moved to the next Heritage Commission meeting.

7.D Survey & Inventory Committee

This item was not discussed and will be moved to the next Heritage Commission meeting.

7.E Staff

This item was not discussed and will be moved to the next Heritage Commission meeting.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned 7:47 p.m.