



## Meeting Minutes - Draft

### Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Andy Haub  
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**Thursday, January 4, 2018**

**5:40 PM**

**City Hall, Room 207**

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**1. CALL TO ORDER (5:40 pm)**

Chair Roger Wilson called the meeting to order at 5:40 p.m.

**1.A ROLL CALL (5:40 - 5:41 pm)**

**Present:** 5 - Chair Roger Wilson, Vice Chair Dever Haffner-Ratliffe, Committee member Mike Buffo, Committee member Austin Hildreth and Committee member Jeremy Twitchell

**Absent:** 3 - Committee member Luke Bowerman, Committee member Steve Fossum and Committee member Arland Schneider

**2. APPROVAL OF AGENDA (5:41 - 5:42 pm)**

The UAC moved to re-order the items for the business of the evening. The order changed as follows:

- 1) Storm and Surface Water Plan Briefing
- 2) Discuss the 2018-2019 Draft UAC Workplan
- 3) Sea Level Rise Response Plan Briefing

**The agenda was approved as amended.**

**3. APPROVAL OF MINUTES (5:42 - 5:45 pm)**

**The minutes were approved.**

[18-0017](#) Approval of November 2, 2017 UAC Meeting Minutes

**4. PUBLIC COMMENT (5:45 - 5:50 pm) - No public comment**

**5. ANNOUNCEMENTS FROM UAC AND STAFF (5:50 - 6:00 pm)**

Council recently adopted the 2018 budget and utility rates as proposed by staff and recommended by UAC. The City communicates the rate changes in the utility insert called the Five Things that goes to customer in their January and February bill.

During the upcoming king tides, staff noted that the atmospheric pressure will be high in Olympia so the high tides will not be as significant as first predicted.

Staff and the UAC discussed the funding another downtown toilet. Chair Wilson noted the letter sent to the Council in March 2017. The letter indicated that the UAC requested further data before Wastewater utility funds are used for another downtown toilet. Council added a placeholder of \$300,000 from Wastewater utility fund balance in the Capital Facilities Plan (CFP) for a toilet. Chair Wilson does not remember the toilet being apart of the CFP discussion that was brought to the UAC. Andy noted that staff in Community Planning and Development are drafting the downtown sanitation plan. The UAC requested to add to the UAC's workplan for a briefing on the results/data for the toilet built at the Artesian Commons. Vice Chair Haffner-Ratliffe suggested to hear from business owners and other perspectives on how it's going. The UAC may also contact Councilmember Cooper, as their liaison, with their concerns.

## 6. BUSINESS ITEMS

### [18-0014](#) Sea Level Rise Response Planning - Update

Mr. Haub provided a briefing to update the UAC on the status of the multi-jurisdictional sea level rise response plan project. The project is currently reviewing the risks and vulnerabilities of downtown Olympia.

The City, Port and LOTT planned a community meeting in late November, but was cancelled due to the protests on the railroad. The new community meeting date is Thursday January 18, 2018 at the Olympia Center. In addition on Wednesday, January 31, 2018, there's a meeting of the elected officials from the City, Port and LOTT for a briefing and discussion on sea level rise. The consultant, AECOM Technical Services, will attend both meetings.

After some clarifying questions and a brief discussion on the presentation, the UAC thanked staff for the briefing.

**Briefing only. No action required.**

### [18-0015](#) Draft Storm and Surface Water Plan

Susan Clark and Eric Christensen briefed the UAC on the Draft Storm and Surface Water Plan. Staff also attended the May and September 2017 UAC meetings to provide briefings on the Plan.

Staff is asking for a recommendation from the UAC. Staff will then take the draft Plan to the Council's Land Use and Environment Committee, then to the full Council for adoption.

Staff provided the UAC with the public comment received and the City's response to the comments.

Chair Wilson noted that the financial analysis section of the Plan recommends rate

increases. Mr. Christensen acknowledged that increases would be needed to fully fund the Plan, but will not be enacted with the adoption of the Plan. Staff indicated that the UAC will discuss Storm and Surface Utilities finances in detail during their April 2018 meeting.

**Chair Wilson made a motion to write a letter to City Council with a recommendation to support the approval of the Draft Storm and Surface Water Plan. The motion passed unanimously.**

[18-0018](#)      UAC Draft 2018-2019 Workplan and Officer Elections

Andy Haub distributed a revised UAC workplan at the meeting. Mr. Haub also reviewed the business items for February, March and April of 2018.

Chair Wilson asked for a briefing on additional data on the funding of the Waste ReSources building. Mr. Haub committed to keeping the UAC informed of this item as information is available and during the budget process.

The UAC is interested in doing a tour of City utility facilities during the summer this year. Andy said that staff will work on scheduling the tour, especially some of the water projects.

**The UAC did not make a motion on the draft workplan. The committee will review and adopt it at the February 1, 2018 meeting and nominate and elect a Chair and Vice-Chair.**

## **7      ADJOURNMENT**

Chair Wilson adjourned the meeting.