

ARTS COMMISSION - 2018 Work Plan

During 2018, the Arts Commission will hold full meetings on the second Thursday of each month. In addition to full committee meetings, project-specific subcommittees will meet the hour before each Commission meeting.

Section 1 - 2018 Policy and Program Recommendations to City Council

Consistent with past practice, committee recommendations are forwarded to the full Council as part of the report for relevant Council agenda items, often as an attached memo authored by the Chair or committee and/or an oral report by the Chair at a Council meeting. Staff estimates that there is sufficient professional and administrative staff time to accomplish the policy recommendation staff support to the committee in 2018.

Professional staff liaison for the Arts Commission is Stephanie Johnson.

Estimated Percent of Overall Committee Effort: 37%

Title Description	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications	6 Month Check-In
	<i>Committee hours, not individuals.</i>	<i>Hours reflect working with the committee, not total project staff time.</i>	<i>Estimated completion.</i>		
1.1 2018 Municipal Art Plan to City Council Description: As part of the 2018 Work Plan process, recommend plan for 2018 dollar per capita funds and any potential capital projects where 1% funds might apply. Deliverable: Recommend 2018 Municipal Art Plan to City Council, along with 2018 Work Plan.	3 hours	3 hours	March	Municipal Art Fund	

1.2 Apply for Creative District Designation Description: Apply for Creative District designation with ArtsWA in the first quarter of 2018. Deliverable: Complete application.	4 hours	4 hours	April	TBD	
1.3 Commission Retreat/Work Session Description: Spring retreat to orient new Commissioners, fall session to discuss new work plan. Deliverable: Complete the retreats	8 hours	8 hours	May and October	None	
1.4 ArCH Description: Participate in City efforts to improve the Arts, Cultures and Heritage profile in Olympia, including studio and artist-friendly spaces. Deliverable: ArCH is strengthened.	4 hours	4 hours	Ongoing	TBD	
1.5 Proposal for Arts Organizations Granting Program Description: Launch project Deliverable: Inaugural grant cycle.	8 hours	8 hours	December	Municipal Art Fund	
1.6 Support the Creative Sector Description: Continue to explore and support facilities and avenues where the Olympia arts community can come together; and where artists, and art organizations have access to safe and affordable spaces to pursue and share their work. Deliverable: Facilitate communication with the art community, local business, and the City.	4 hours	4 hours	Ongoing	None	

SECTION 2.

2018 Arts Program Support

Arts Commission members provide valuable volunteer assistance to accomplish the City's annual arts program. Also, as programs are implemented and administrative procedures developed, staff often consults with Commissioners for their input and perspective. Input from the Commission is considered by staff in implementing the program or policy.

Unless noted under "Budget Implications," there is sufficient staff time/resource available in 2018 to accomplish or advance these items.

Estimated Percent of Overall Committee Effort: 63%

Title Description	Committee Lead and Commitment	Staff Commitment	Schedule	Budget Implications	6 Month Check-In
2.1 Arts Walk 56 & 57 Description: Provide ongoing input on policies, procedures, and marketing. Assist with map distribution. Deliverable: Engage artists and downtown community.	5 hours	5 hours	April 27 & 28 October 5 & 6 November: Poster Jury	None	
2.2 Music Out Loud Description: Honoring past musicians and celebrating today's music, this project pairs sidewalk mosaics in downtown Olympia with a summer series of music performances. Deliverable: Summer 2018 performance.	6 hours	6 hours	July, August September	Municipal Art Fund	
2.3 Public Art Assessment Description: Based on developed process for assessing City public art, periodically review the public art collection for vandalism, cleanliness and repair.	2 hours	2 hours	April	Public Art Maintenance Fund	

Deliverable: Assist staff in determining what artworks require repair, removal or conservation efforts.					
2.4 Arts & Heritage Day at the Capitol Description: Participate in Arts & Heritage Day at the Capitol. Deliverable: Set meetings and invite constituents of the 20th, 22nd, and 35th districts - participate in the day's events.	4-6 hours	4-6 hours	February 7, 2018	None	
2.5 Traffic Box Mural Wrap Public Art Project Description: Working in partnership with Public Works, 10 transit boxes across the city will be wrapped with artwork by local artists of all ages, printed on vinyl. Designs will be made available for online voting. Deliverable Project completion.	2 hours	2 hours	August	Municipal Art Fund	
2.6 Percival Plinth Project Description: Annual exhibition of sculpture on Percival Landing, as well as long-range vision for permanent installation of People's Choice purchases. Deliverable: Program plinths for art exhibitions.	4 hours	4 hours	September	Municipal Art Fund	
2.7 Poet Laureate Description: Assist as needed to support program. Recruit new Poet Laureate Fall 2018. Deliverable: Poet Laureate program is supported and successful.	6 hours	6 hours	Ongoing	Municipal Art Fund	
2.8 Implementation of Temporary Display	6 hours	6 hours	Ongoing	Municipal Art	

of Art at City Hall & Programming Description: Develop policy, programming, schedule, selection process and criteria for loaned, rotating exhibitions and concurrent presentations at City Hall. Deliverable: Placement of temporary art in City Hall.				Fund	
2.9 Olympia Art Crossings Description: In coordination with the Planning Commission, develop program, including advanced placemaking elements. Deliverable: Arts Crossings Call for Art and first project completed.	10 hours	10 hours	December	Municipal Art Fund	
2.10 Public Art Retrospective Description: Partner with the Washington Center for the Performing Arts and other community arts organizations to showcase the work of the City's Arts Program through an exhibition during Arts Walk. Deliverable: Materials preparation for a month-long arts exhibition at WCPA.	4 hours	4 hours	October	Municipal Art Fund	