

## City of Olympia Inadvertent Discovery Plan (IDP)

Permit Number:	Applicant:
Project Name:	Property Address:

As the project proponent, I have read this document in full and understand that:

1. I will follow the actions in the IDP in the event that site crew uncover any archaeological object and/or other cultural resource as a result of project actions, including but not limited to ground-disturbing activities such as excavation, boring, and concrete removal. \_\_\_\_\_  
Initials
  
2. It is my responsibility to ensure that all site crew on all phases of project excavation and construction understand the requirements of this IDP. \_\_\_\_\_  
Initials
  
3. A complete copy of this signed document will be maintained at all times on the building site for the duration of the project for site crew training and available for inspection by staff from the City of Olympia or others as authorized. \_\_\_\_\_  
Initials
  
4. Failure to follow the actions in this IDP is a breach of Olympia Municipal Code (OMC 18.12.120 & OMC 18.12.140) and a Class C Felony in Washington per RCW 27.53.060(1). Under Washington regulations, this may result in a fine of \$5,000, which may vary depending on the determination of DAHP and/or the results of an independent archaeological investigation completed at my own expense, as outlined in WAC 25-48-043. \_\_\_\_\_  
Initials
  
5. Failure to follow the actions in this IDP may result in a civil action from affected tribes. \_\_\_\_\_  
Initials

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Date

*To be completed at pre-construction meeting, if required:*

As the manager of this construction site, I have read this document in full and understand its requirements in the event of an unanticipated discovery of any archaeological object and/or other cultural resource as a result of project actions.

\_\_\_\_\_  
Site Manager Initials & Name

\_\_\_\_\_  
City Staff Initials & Name

\_\_\_\_\_  
Meeting Date

## Requirements of the City of Olympia Inadvertent Discovery Plan (IDP)

This IDP outlines the required response when an archaeological object and/or other cultural material\*\* is uncovered during the course of project construction or other activities. These materials are evidence of past human activity on the site and may be protected by local, state, and/or national laws.

During the course of project-related excavation or other ground-disturbing construction activities, the following actions will be taken when the inadvertent discovery is:

### 1. An archaeological object and/or cultural material\*\* that is not human remains:

- a. The crew lead or contractor will cease work in and adjacent to that location, secure the area of the find, and immediately contact:
  - (1) Property owner and project manager,
  - (2) City of Olympia: Michelle Sadlier, Historic Preservation Officer (desk: 360-753-8031; cell: 360-507-6636) &/or Todd Cunningham, Building Official (360-753-8486), whose role(s) will be to coordinate an appropriate response, and
  - (3) Washington State Department of Archaeology & Historic Preservation (DAHP): Gretchen Kaehler, Local Government Archaeologist (desk: 360-586-3088; cell: 360-628-2755).
- b. The City Historic Preservation Officer and/or DAHP Local Government Archaeologist will contact affected tribes. Tribal and DAHP representatives will make the final determination on site significance and potential mitigation. Their decision will be relayed to the City Building Official and/or Historic Preservation Officer.
- c. Work shall not resume in the secured area until notification from the City of Olympia Building Official or their authorized representative.

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*\*\* RCW 27.53.030(2), "Archaeological Object' means an object that comprises the physical evidence of an indigenous and subsequent culture, including material remains of past human life including monuments, symbols, tools, facilities, and technological by-products."*

*Cultural material that may be protected by law include but are not limited to:*

- *Tools made of stone, bone, shell, horn, or antler, including projectile points (arrowheads), scrapers, cutting tools, wood working wedges or axes, and grinding stones;*
- *Collections of shells, fish and mammal bones, often alongside layers of black soil or charcoal;*
- *Buried collections of cobble stones that may indicate a hearth feature or other human activity;*
- *Old building materials and foundations;*
- *Industrial or agriculture equipment more than 50 years;*
- *Old bottles, ceramics, glass beads, clothing, casket hardware and wood, and other lost objects more than 50 years old; and*
- *Human remains.*

## 2. Human remains:

- a. If ground-disturbing activities encounter human skeletal remains during the course of construction, then **all activity will cease** that may cause further disturbance to those remains. The area of the find will **be secured and protected** from further disturbance until the State and City provide notice to proceed.

- b. The finding of human skeletal remains will be reported immediately to:

(1) The Thurston County Coroner (360-867-2140) &

(2) City of Olympia Police Department (911 or 360-753-8300).

Once they have been notified, contact the City of Olympia – Michelle Sadlier, Historic Preservation Officer (desk: 360-753-8031; cell: 360-507-6636) &/or Todd Cunningham, Building Official (360-753-8486) – whose role(s) will be to ensure that an appropriate response is being followed.

- c. The remains will not be touched moved, or further disturbed.
- d. The county medical examiner/coroner will assume jurisdiction over the human skeletal remains and make a determination of whether those remains are forensic or non-forensic. If the county medical examiner/coroner determines that the remains are non-forensic, then they will report that finding to the Department of Archaeology and Historic Preservation (DAHP), who will then take jurisdiction over the remains.
- e. DAHP will notify any appropriate cemeteries and all affected tribes of the find.
- f. The State Physical Anthropologist will make a determination of whether the remains are Indian or Non-Indian and report that finding to any appropriate cemetery and the affected tribes. DAHP will then handle all consultation with the affected parties as to the future preservation, excavation, and disposition of the remains.
- g. Work shall not resume in the secured area until notification from the county medical examiner/coroner or DAHP to the City of Olympia Building Official or Historic Preservation Officer.
- h. Work shall not resume in the secured area until notification from the City of Olympia Building Official or their authorized representative.

*(Insert photographs and short descriptions of examples of cultural material as described at bottom of page 2)*