



Meeting Minutes - Draft

Utility Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

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Thursday, March 1, 2018

5:40 PM

City Hall, Room 207

1. CALL TO ORDER

1.A ROLL CALL

Present: 6 - Chair Roger Wilson, Vice Chair Dever Haffner-Ratliffe, Committee member Luke Bowerman, Committee member Mike Buffo, Committee member Austin Hildreth and Committee member Arland Schneider

Absent: 2 - Committee member Steve Fossum and Committee member Jeremy Twitchell

2. APPROVAL OF AGENDA

The agenda was approved as amended by moving the NPDES business item to be the first item on the agenda.

3. APPROVAL OF MINUTES

[18-0208](#) Approval of February 1, 2018 UAC Meeting Minutes

Committee member Jeremy Twitchell was marked "absent" in the draft minutes. His roll call status was changed to "present" in the amended minutes per Chair Wilson. The minutes were approved as amended.

4. PUBLIC COMMENT

No public comment

5. ANNOUNCEMENTS FROM UAC AND STAFF

No announcements

6. BUSINESS ITEMS

[18-0210](#) Cost of Service and Rate Study for the Waste ReSources Utility

Ron Jones, Waste ReSources Senior Program Specialist, and Dan Daniels, Waste ReSources Director, provided a briefing to the UAC.

One of the goals of Olympia's 2015-2020 Waste ReSources Plan is for staff to review the

City's cost of providing solid waste and recycling services. The City hired a consultant hired in late 2017 to assist with an in depth review of the Waste ReSources utility finances, cost of service levels and utility rates.

The consultant reviewed the different types of collections, which are commercial, residential, organics and drop box. This also includes multi-family recycling.

The UAC asked some clarifying questions and provided feedback. Staff will consider UAC input during the 2019 budget and rate process later this year. The UAC thanked Mr. Jones and Mr. Daniels for the briefing.

Information only. No action requested.

[18-0211](#) NPDES Annual Report

Jeremy Graham, Storm and Surface Water Quality Planner, provided a briefing on the federal Clean Water Act's National Pollution Discharge and Elimination System (NPDES) permit. The Department of Ecology (DOE) is the state agency that oversees the City of Olympia's compliance with the permit. Olympia is a Phase II permittee (based on population size). The annual reporting for the permit incorporates and documents the City's work to show compliance with the permit. The UAC reviews the permit report prior to submittal to DOE. The Committee also reviewed the City's Stormwater Management Plan (SWMP), which is required by the permit.

Ecology extended the City's 2013-2018 Permit for one year, expiring in 2019. DOE began the process of drafting new permit language in October 2018. Preliminary proposed requirements include a new Business Pollution Prevention Program and a long-term planning approach to receiving water protection and recovery.

UAC members asked Mr. Graham some clarifying questions. They also suggested minor edits to the NPDES Annual Report and the Stormwater Management Program Plan. The UAC thanked him for the briefing.

Review and provide input.

[18-0214](#) Finalize Utility Advisory Committee (UAC) 2018-2019 Draft Work Plan

The UAC received and reviewed the current version of the draft 2018-2019 UAC work plan.

Mr. Haub also presented potential utility sites for a walking tour for UAC members. The sites are in the downtown area and include:

- Walking the shoreline to discuss sea level rise adaptation strategies
- Water Street pump station
- Trash compactor

The UAC agreed to the suggested tour sites. Mr. Haub will schedule the tour during the July/August timeframe.

The UAC moved to finalize and adopt the revised 2018-2019 UAC Draft Work Plan and recommend adoption by the Council. The motion passed.

7. ADJOURNMENT

Chair Wilson adjourned the meeting.