



## Meeting Minutes - Draft

### Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Andy Haub  
360.753.8475

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**Thursday, June 7, 2018**

**5:40 PM**

**City Hall, Room 207**

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**1. CALL TO ORDER (5:40 pm)**

Chair Haffner-Ratliffe called the meeting to order.

**1.A ROLL CALL (5:40 - 5:41 pm)**

**Present:** 7 - Chair Dever Haffner-Ratliffe, Vice Chair Mike Buffo, Committee member Dennis Bloom, Committee member Luke Bowerman, Committee member Austin Hildreth, Committee member Arland Schneider and Committee member Roger Wilson

**Absent:** 1 - Committee member Steve Fossum

**2. APPROVAL OF AGENDA (5:41 - 5:42 pm)**

The agenda was approved.

**3. APPROVAL OF MINUTES**

[18-0532](#) Approval of May 3, 2018 UAC Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT (5:45 - 5:50 PM)**

No public comment.

**5. ANNOUNCEMENTS FROM UAC AND STAFF (5:50 - 6:00 pm)**

Public Works Director Rich Hoey reminded the UAC that Dan Daniels recently retired. Rich was please to introduce Gary Franks as the new Waste ReSources Director.

Chair Haffner-Ratliffe announced that she accepted a new position with the State Department of Commerce's Energy Division. She said she has approval with the State to be a part of the UAC, but noted that if the City intends to apply for grants from the Department of Commerce she would need to recuse herself if the UAC has any involvement in the grant application.

Mr. Haub announced that August 23rd is the date of the UAC walking tour. It will focus on downtown utility infrastructure and a sea level rise shoreline walking tour. The meeting will

be an official UAC meeting.

Mr. Haub informed the UAC of a water main break that occurred on Friday, May 18th on Boulevard Road. The 8-inch line broke and flowed onto I-5 and caused an accident and stopped the interstate for a short time. Olympia crews were able to respond quickly and a contractor was hired to repair the line and roadway.

## 6. BUSINESS ITEMS

[18-0535](#) Review and Discuss Draft Letter on Downtown Toilet Funding

**The UAC moved to approve the letter as written. Chair Haffner-Ratliffe signed the letter.**

[18-0533](#) LOTT Clean Water Alliance: Financial Planning Overview

Lisa Dennis-Perez, Environmental Planning and Communications Director, and Justin Long, Finance Director, briefed the UAC on LOTT's preliminary budget and finances for 2019.

Ms. Dennis-Perez explained the history and purpose of the LOTT Budd Inlet Treatment Plant, which provides wastewater management services. LOTT is a partnership between the four local governments of Lacey, Olympia, Tumwater and Thurston County.

LOTT staff showed a comparison to other jurisdiction's wastewater treatment rates and explained that LOTT's rates are below average in comparison. The LOTT Board will review a preliminary 2019 budget and establish anticipated rates in July/August, and determine final rates in the fall.

LOTT's budget review also includes the Capital Improvement Plan (CIP). The CIP includes projects that sustain the current system and build capacity of the treatment plant.

The UAC thanked LOTT staff for the briefing.

**Information only. No action requested.**

[18-0534](#) Proposed 2019 Utility Budgets and Rates

Andy Haub, Water Resources Director, and staff from Waste ReSources, Ron Jones, Senior Program Specialist and Gary Franks, presented information on the City's preliminary 2019 utility finances. The discussion included information on the City's general facility charges (GFCs). The presentation was a briefing and general overview, no action required from the UAC until September/October.

Mr. Haub reminded the UAC that the rates include an increase to the Lifeline Rate program, which helps subsidize low-income customers.

Mr. Jones noted that Waste ReSources rates were set at four percent in 2018 to start a fund for the Carpenter Road Facility. The next step in the process is a 30% design for the new facility that would house Waste ReSources staff, equipment and vehicles.

The UAC will continue discussion on City utility finances at the September UAC meeting. At that time, Staff will give more specifics on the 2019 proposed utility and GFC rates. The UAC will then provide a letter of recommendation to the City Council. The letter will include the UAC's support for the expansion of the Lifeline Rate program and the Capital Facilities Plan.

The UAC thanked City staff for the briefing.

**Information only. No action requested.**

## **7. ADJOURNMENT**

Chair Haffner-Ratliffe adjourned the meeting.