



Meeting Minutes - Draft

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, June 21, 2018

5:00 PM

Room 112

Special Meeting

1. CALL TO ORDER

Chair Bateman called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present: 3 - Chair Jessica Bateman, Committee member Renata Rollins and Committee member Cheryl Selby

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

No one spoke.

5. APPROVAL OF MINUTES

- 5.A [18-0612](#) Approval of May 17, 2018 General Government Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A [18-0611](#) Process and Schedule for HOME Fund Program Implementation

City Manager Steve Hall discussed the process and schedule for the HOME Fund program implementation.

A HOME Fund manager would help develop partnerships and relationships with organizations, non-profits to own or manage facilities. These relationships will leverage into operationally supported long-term housing needs. The HOME Fund manager would working closely with coordinated entry providers to use their expertise to assist in implementation.

Community Planning & Development Director Keith Stahley discussed CSH, a

supportive housing consulting organization that assists communities with getting housing on the ground. They can assist in identifying standards for Requests for Proposals (RFP) for housing. He noted it would be worth talking to them to see what advice they can provide to the City.

Mr. Stahley noted the first steps are setting up systems and structures. He discussed the establishment of an advisory committee and a suggested process. Applicable groups (as listed in the Administrative Plan) would nominate someone to be interviewed by the General Government Committee to be considered for appointment, aligning with the current advisory committee recruitment process. The advisory committee would not be used to evaluate specific projects, but as technical support/subject matter experts who will monitor and ensure the work being completed adheres to the tenants of the HOME Fund. Mr. Stahley noted a .5 FTE will be needed to support the Advisory Committee.

Committee members asked clarifying questions.

The discussion was completed.

6.B [18-0605](#) Discuss Options for Modifying the Artesian Commons Smoking Ban

Parks, Arts and Recreation Director Paul Simmons discussed concerns regarding effects of the smoking ban in parks has had on the Artesian Commons. He noted the crowds outside of the commons have grown as park users have been trespassed from the park their friends followed.

Mr. Simmons discussed options to create a smoking area in the park. He noted because the park is so small there really isn't a good area for this.

Option 1 - allow smoking behind the dumpster. The downside to this spot is there is low visibility and there have been issues in the past with drug dealing in this area. This option could be implemented administratively.

Option 2 - across from the well itself. This is very close to well users and could create user conflict. This option would require a resolution.

Option 3 - across from the restroom. This could work as it is in the park itself, however it is highly visible. This option would require a resolution.

Mr. Simmons noted he recently met with police and since that time the walking patrol has helped to dissipate crowds on the sidewalk. This has created a notable difference.

Stewardship Supervisor Sylvana Niehuser noted reversing the smoking ban may not have an effect on this issue. She noted there are a lot of challenges at the park. She also asked the health of staff be taken into consideration, working around smoke all day is a wellness concern.

Deputy Police Chief Aaron Jelcick noted having an increased staffing has help curb a lot

of behaviors, but having a smoking area entices people to use marijuana.

Committee members asked clarifying questions. Committee members discussed waiting to make any changes to see if the walking patrol presence will have a greater effect. They do not support changing the smoking ban in the park and touched upon if the Council should begin to consider if the space should continue to be utilized as a park.

The discussion was completed.

6.C [18-0591](#) Update on Public Safety/Olympia Police Department

Deputy Chief Jelcick gave an overview of the Olympia Police Department's 2017 Professional Standards report. He noted all complaints, internal investigations and compliments are entered into a database for tracking.

Deputy Chief Jelcick shared how complaints are submitted to the department - in person, telephone, written document and email. He reviewed the types of complaints and how they are processed. Service level complaints fall under the first level supervisor and serious misconduct violations are under the Professional Standards office.

Deputy Chief Jelcick noted the possible outcomes for an investigation are as follows; counseling and coaching, oral warning, written warning, suspension without pay, reduction in pay or rank or termination. He noted every complaint that comes in is investigated, and not every police agency has the same high accountability levels. He noted that in 2017 three investigations were generated from external complaints and five were generated internally. He noted that officers hold themselves and their colleagues to high standards and will often point out issues with performance.

Deputy Chief Jelcick shared in 2017, the Department re-defined the reporting requirements for a "takedown". Beginning in 2017, every time a subject is taken to the ground, even with minimal force and no injury, the incident is reported and tracked.

He shared highlights of the training received by officers in 2017, including; Police Supervisor Critical Incident Response; Child Abuse Interviewing & Assessment; Women in Command; Leadership Development; Jail Suicide Prevention; Homicide Investigation; Responding to Sexual Exploitation and Trafficking of Youth; New K-9; De-escalation Training; Reality Based Training and Crisis Intervention Training.

He noted the Department takes every opportunity to demonstrate to the public they practice what they preach.

Committee members asked clarifying questions.

The information was received.

6.D [18-0580](#) Municipal Art Plan Status Report

Arts Program Manager Stephanie Johnson discussed the Municipal Art Plan. Arts

Commission Chair Stacey Hicks gave a status report on the eight projects on the list, seven of which are actively being worked on.

The projects are:

Traffic Box Wraps - installation of the recent wave of box wraps is expected to be completed by September 1.

Music Out Loud - the three performance sites were installed and an agreement with the Olympia Downtown Alliance has been formed for music performances to occur at the sites during the Third Thursday program.

Percival Plinth Project - the kick off for the exhibition will take place on June 22 at the Harbor House. The event will include performances, food trucks and this year's sculptures.

Olympia Art Crossings - Staff and Arts Commissioners have met with NW Olympia Neighborhood Association to inform the call for art. The call for art now needs to be approved by the City Council.

City Hall Rotating Exhibit Support - a call for a curator was sent out in 2017, and garnered no response. The insurance responsibilities for the curator were removed from the call and will be relaunched soon.

Poet Laureate - applications for the new Poet Laureate will begin in August. The current Poet Laureate will host a pre-application workshop to share their experience and encourage new applicants. The poetry anthology, "I hear Olympia Singing", will be the current Poet Laureate's final project.

Arts Organizations Granting Program - Arts Commission and staff developed a policy and application process for the Arts Organizations Granting Program. The next step is for the program to be approved by the City Council for inaugural implementation.

Washington Center Exhibition Community Canvas: 28 Years of Public Art in Olympia - an exhibit exploring the connections between art and people in Olympia. The exhibition is slated for Arts Walk spring 2019.

Committee members asked clarifying questions.

Committee Member Selby moved, seconded by Committee Member Rollins, to recommend the Arts Organizations Granting Program and the Olympia Crossings call for Art to the City Council for consideration.

Aye: 3 - Chair Bateman, Committee member Rollins and Committee member Selby

7. REPORTS AND UPDATES

None

8. ADJOURNMENT

The meeting adjourned at 6:54 p.m.