



Meeting Minutes - Draft

Heritage Commission

City Hall
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Heritage Commission
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Wednesday, August 22, 2018

6:30 PM

Room 207

1. CALL TO ORDER

Chair Kelly called the meeting to order at 6:32 p.m.

1.A ROLL CALL

Present: 8 - Chair Kat Kelly, Commissioner Holly Davies, Commissioner Benjamin Helle, Commissioner Audrey Henley, Commissioner Maurice Major, Commissioner Rachel Newmann, Commissioner Nicholas Vann and Commissioner Heather Walker

Excused: 2 - Commissioner Dwayne Harkness and Commissioner Sheila Swalling

Absent: 1 - Commissioner Garner Miller

OTHERS PRESENT

City of Olympia Community Planning and Development staff:

Deputy Director, Leonard Bauer
Downtown Program Manager, Amy Buckler

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [18-0780](#) Approval of May 30, 2018 Olympia Heritage Commission Meeting Minutes

These corrections and or additions were made:

1.A - Added Leonard Bauer to "Others Present", corrected spelling of Turlove and Hibson.

5. - Added that Mr. Bauer recognized Ms. Sadlier for her work on the Commission and introduced Ms. Pruitt and shared that the City has contracted with Jennifer Schreck a historic preservation consultant with the Department of Archaeology Historic Preservation for historical needs during the interim.

7.A - Corrected the Meyer's House address to 208 18th SW.

The May 30, 2018 Heritage Commission meeting minutes were approved with the above noted.

The decision was approved as amended.

4. PUBLIC COMMENT - NONE

5. ANNOUNCEMENTS - NONE

6. BUSINESS ITEMS

6.A [18-0771](#) Approval recommendation of Special Valuation for 222 Capitol Way North

Commissioners Vann and Kelly and Mr. Bauer discussed the Special Valuation application and answered questions.

Commissioner Davies moved, seconded by Commissioner Helle, to recommend approval of the Special Valuation for 222 Capitol Way North. The motion carried by a unanimous vote.

Aye: 8 - Chair Kelly, Commissioner Davies, Commissioner Helle, Commissioner Henley, Commissioner Major, Commissioner Newmann, Commissioner Vann and Commissioner Walker

Excused: 2 - Commissioner Harkness and Commissioner Swalling

Absent: 1 - Commissioner Miller

6.B [18-0786](#) Briefing on Downtown Design Guidelines for Historic Properties

Ms. Buckler briefed the Commissioner's on the designated Historic properties and discussed the draft revisions to Olympia Municipal Code 18.120.040.C and 18.105.

The report was received.

7. REPORTS

7.A Heritage Review Committee

Commissioners reported on houses reviewed.

7.B Outreach Committee - NONE**7.C Policy, Ordinance & Guidance Committee - NONE****7.D Staff**

Mr. Bauer provided the Commissioners with an overview of the cities budget process for the Historic and Heritage programs and discussed the hiring and interviewing process.

8. OTHER TOPICS - NONE**9. ADJOURNMENT**

The meeting adjourned at 8:55 p.m.

Upcoming

The next meeting is scheduled for October 24, 2018 at 6:30 p.m. at City Hall, room 207.