



Meeting Minutes - Draft

Utility Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Andy Haub
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Thursday, October 4, 2018

5:40 PM

Maintenance Center
1401 Eastside Street SE

1. CALL TO ORDER

Chair Haffner-Ratliffe called the meeting to order.

1.A ROLL CALL

Staff present:

Andy Haub, Water Resources Director and UAC Staff Liaison

Gary Franks, Waste ReSources Director

Eric Christensen, Water Resources Engineering and Planning Manager

Sue Barclift, Senior Program Specialist

Present: 7 - Chair Dever Haffner-Ratliffe, Vice Chair Mike Buffo, Committee member Dennis Bloom, Committee member Steve Fossum, Committee member Austin Hildreth, Committee member Arland Schneider and Committee member Roger Wilson

Absent: 1 - Committee member Luke Bowerman

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [18-0942](#) Approval of September 6, 2018 UAC Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

No public comment

5. ANNOUNCEMENTS FROM UAC AND STAFF

Mr. Haub reminded the UAC that Committee members Roger Wilson, Austin Hildreth and Steve Fossum have terms that expire March 31, 2019. Mr. Haub asked them to send him an email by October 31st indicating if they would like to be considered for re-appointment. Mr. Haub also noted the UAC currently has one vacancy.

Mr. Haub announced that Water Resources just launched an electronic newsletter. Water Resources Senior Program Specialist Susan McCleary sent the UAC a link to subscribe. The E-newsletter provides updates on the Water Resources programs, events, volunteer opportunities and utility construction projects.

Mr. Haub noted some adjustments to the UAC's workplan. LOTT will present information on the infiltration study in March or April 2019. Staff proposed to cancel the December UAC meeting and instead hold meeting in January. Staff will send the UAC the draft Sea Level Rise Plan for review and then discussion at the January 3, 2019 meeting. Chair Haffner-Ratliffe noted that she will not be able to attend the January meeting. Vice-Chair Buffo will chair the meeting. The 2019-2020 workplan development will also be moved to the January meeting.

6. BUSINESS ITEMS

6.A [18-0943](#) 2019 Utility Rate and General Facility Charge (GFC) Recommendations

Mr. Haub and Mr. Franks presented a briefing on the City's 2019 utility rates and general facility charges proposals.

Staff will provide a briefing to UAC and the Finance Committee mid-2019 with data on how Lifeline Rate assistance outreach is working to increase the amount of participation.

The UAC felt there should be no rate increase for the Drinking Water rates in 2019. This is because the utility has enough reserve funds above the mandatory amounts.

Chair Haffner-Ratliffe plans to attend the October 17th Council Finance Committee meeting. The UAC will write a letter of recommendation to the City Council that outlines the motions below.

Move to recommend the following 2019 utility rate increases:

- **Storm and Surface Water** **5.1%**
- **Wastewater** **0%**
- **Drinking Water** **0%**
- **Waste ReSources** **5.5%**

Move to recommend a 10 percent increase in the Storm and Surface Water utility general facility charge (GFC).

6.B [18-0945](#) Sea Level Rise Response Planning - Update

Mr. Haub and Mr. Christensen provided an update on the sea level rise response planning effort. He distributed a binder to the UAC members. Staff provided the same binder to the elected officials at their sea level rise meeting on September 17, 2018. The binder has the proposed adaptation strategies for project focus areas.

Staff will provide the UAC with the draft sea level rise plan in early December. In January,

the UAC will give feedback to staff and then provide a recommendation letter for the plan.

After some clarifying questions and a brief discussion, the UAC thanked staff for the briefing.

Briefing only. No action required.

6.C [18-0946](#) Street Sweeper Program Overview

Sue Barclift, Senior Program Specialist, provided a briefing on the street sweeper program and how it helps water quality.

The UAC asked some clarifying questions and thanked Ms. Barclift for the briefing.

Briefing only. No action required.

7. ADJOURNMENT