

# AGENDA

## 2018 OLYMPIA CITY COUNCIL RETREAT

January 12 – 13, 2018

LOTT Board Room  
500 Adams St NE,  
Olympia, WA 98501



Friday, January 12

12:00 p.m. - 5:15 p.m.

<b>12:00 p.m. - 12:30 p.m.</b> [Working Lunch]	<b>WELCOME ~ RETREAT OVERVIEW ~ GOAL</b> <ul style="list-style-type: none"><li>• Retreat Agenda Review</li><li>• Preparation for 2018</li><li>• Interview Themes</li></ul>	Nancy Campbell, Facilitator Steve Hall, City Manager
<b>12:30 p.m. - 1:30 p.m.</b>	<b>BUILDING AN EFFECTIVE LEADERSHIP TEAM</b> <ul style="list-style-type: none"><li>• Opening Ice Breaker</li><li>• Operating Rules for Today</li></ul>	Nancy Campbell, Facilitator and Councilmembers
<b>1:30 p.m. - 1:45 p.m.</b>	<b>BREAK</b>	
<b>1:45 p.m. – 2:45 p.m.</b>	<b>HABITS OF THE MIND</b> <ul style="list-style-type: none"><li>• Energy Sources</li><li>• Information Gathering</li><li>• Decision-Making</li><li>• Interaction Patterns</li></ul>	Nancy Campbell, Facilitator, Staff and Councilmembers
<b>2:45 p.m. - 4:00 p.m.</b>	<b>THE FULLNESS OF WHO WE ARE</b> <ul style="list-style-type: none"><li>• Our Core Values</li></ul>	Nancy Campbell, Facilitator and Councilmembers
<b>4:00 p.m. - 4:15 p.m.</b>	<b>BREAK</b>	
<b>4:15 p.m. - 5:15 p.m.</b>	<b>HOW WE WILL WORK TOGETHER</b> <ul style="list-style-type: none"><li>• Operating Principles</li><li>• Operating Norms</li><li>• Meeting Management</li></ul>	Nancy Campbell Facilitator and Councilmembers

∞ SOCIAL DINNER ∞

5:30pm

Anthony's Hearthfire Grill  
1675 Marine Drive NE

# AGENDA

## 2018 OLYMPIA CITY COUNCIL RETREAT



**Saturday, January 13**

**9:00 a.m. - 2:00 p.m.**

<b>8:45 a.m. - 9:00 a.m.</b>	<b>ARRIVE, MINGLE, REFRESHMENTS</b>	
<b>9:00 a.m. – 10:15 a.m.</b>	<b>PRIORITIES, PERFORMANCE AND INVESTMENT</b>	City Staff
	<b>MAKING OUR COMPREHENSIVE PLAN VISION A REALITY (DREAM BIG)</b>	Councilmembers
<b>10:15 a.m. - 10:30 a.m.</b>	<b>BREAK</b>	
<b>10:30 a.m. - 11:30 a.m.</b>	<b>ROLES AND RESPONSIBILITIES</b> <ul style="list-style-type: none"><li>• Role of Mayor</li><li>• Role of Mayor Pro Tem</li><li>• Role of Council Advisory Board/Interjurisdictional Liaison</li><li>• Role of Council Committee Chairs</li><li>• Council Role vis a vis:<ul style="list-style-type: none"><li>○ City Staff</li><li>○ Partners and Stakeholders (including Tribal Partners)</li><li>○ Policy analyst function</li></ul></li></ul>	All
<b>11:30 a.m. - 12:45 p.m.</b>	<b>WALKING TOUR AND LUNCH</b>	Steve Hall, City Manager Councilmembers
<b>12:45p.m. - 1:45 p.m.</b>	<b>COUNCIL COMMITTEE ASSIGNMENTS</b> <ul style="list-style-type: none"><li>• Mayor Pro Tem</li><li>• Council Committees</li><li>• Inter-jurisdictional liaisons</li><li>• Advisory Board Liaisons</li><li>• Annual Calendar</li></ul>	Steve Hall, City Manager Councilmembers
<b>1:45 p.m. - 2:00 p.m.</b>	<b>Conclusion and Next Steps</b>	Nancy Campbell, Facilitator