



# Meeting Minutes

## Bicycle and Pedestrian Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Michelle Swanson  
360.753.8575

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**Wednesday, September 19, 2018**

**6:15 PM**

**Council Chambers**

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### CALL TO ORDER

Chair Morgan called the meeting to order at 6:15 p.m.

### 1. ROLL CALL (6:16 - 6:17)

**Present:** 6 - Chair Scott Morgan, Vice Chair Brittany Yunker Carlson, Committee member Alison Bremner, Committee member Rebecca Brown, Committee member Barb Bumann and Committee member Jan Vleck

**Excused:** 1 - Committee member Kris Fransen

**Absent:** 1 - Committee member David Coppley

### OTHERS PRESENT

Parking Program Analyst Max DeJarnatt  
Senior Planner Sophie Stimson  
Senior Program Specialist/BPAC Staff Liaison Michelle Swanson

### 2. APPROVAL OF AGENDA (6:17 - 6:19)

The agenda was approved.

### 3. APPROVAL OF MINUTES (6:19 - 6:22)

3a. [18-0878](#) Approval of BPAC July 18, 2018 Meeting Minutes

The minutes were approved.

### 4. PUBLIC COMMENT (6:22 - 6:30) - None

### 5. ANNOUNCEMENTS (6:30 - 6:40)

Chair Morgan and Ms. Swanson made announcements.

### 6. BUSINESS ITEMS

6. A [18-0870](#) Draft Downtown Parking Strategy Briefing

Mr. DeJarnatt briefed the Committee.

**The discussion was completed.**

**6. B**     [18-0879](#)     Transportation Master Plan Update

Ms. Stimson and Ms. Swanson updated the Committee.

**The report was received.**

**6. C**     [18-0880](#)     Discuss and Comment on *2019-2024 Preliminary Capital Facilities Plan*

CFP Subcommittee Chair Bremner and Ms. Swanson briefed the Committee.

**The discussion was completed.**

**7.     HOUSEKEEPING**

[18-0881](#)     Housekeeping: Quick Reference Work Plan

**The information was received.**

**8.     ADJOURNMENT (8:15)**

Chair Morgan adjourned the meeting at 8:22 p.m.