



Meeting Minutes - Draft

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Max DeJarnatt
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Wednesday, November 7, 2018

6:00 PM

Council Chambers

1. CALL TO ORDER

Chair Ruse called the meeting to order at 6:02 p.m.

1.A ROLL CALL

Present: 8 - Chair Danielle Ruse, Vice Chair Jeffrey Barrett, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Lyndsay Galariada, Boardmember Kimberly Murillo, Boardmember David Rauh and Boardmember Jeremy Williamson

Excused: 2 - Boardmember Mary Corso and Boardmember Nathan Rocker

Absent: 2 - Boardmember Sandra Hall and Boardmember Jeffrey Trinin

OTHERS PRESENT

City of Olympia Community Planning and Development Staff:
Downtown Programs Manager Amy Buckler

City of Olympia Parks Arts and Recreation:
Program Specialist Angel Nava

2. APPROVAL OF AGENDA

Item 6.G was added to the agenda.

The agenda was approved as amended.

3. APPROVAL OF MINUTES

3.A [18-1049](#) Approval of October 3, 2018 PBIA Advisory Board Meeting Minutes

The minutes were postponed to the December 5, 2018 meeting.

4. PUBLIC COMMENT-None

5. ANNOUNCEMENTS

Boardmember Murillo sold her business and is stepping down from the PBIA Advisory Board.

6. BUSINESS ITEMS

6.A [18-1054](#) Update on Arts Walk 2018

Ms. Nava reported on feedback from the community, business owners and attendees regarding the 2018 Arts Walk.

The discussion was completed.

6.C [18-1053](#) Draft 2019 Budget

Ms. Buckler presented the Draft 2019 Budget.

Boardmember Galariada moved, seconded by Boardmember Dean, to approve the Draft 2019 Budget. The motion passed unanimously.

6.D [18-1056](#) Update on PBI Board Elections

There will be nine open seats on the Advisory Board. Everyone will email Chair Ruse asked boardmembers to submit prospective names for upcoming open seats on the board.

The discussion was completed.

6.E [18-1059](#) PBI Assessments and Schedule

Ms. Buckler briefed the Board regarding PBI Assessments and Schedules.

The discussion was completed.

6.F [18-1057](#) Parking Strategy Open House Recap

Ms. Buckler reported on the Parking Strategy Open House Recap.

The report was received.

6.G [18-1106](#) ADDED - Downtown Encampments Update

Ms. Buckler presented an update regarding the downtown encampments.

The information was provided.

7. REPORTS

Chair Ruse presented the plan for the Twinklefest promotion.

8. OTHER TOPICS

8.A [18-1051](#) Round Table Discussion

Boardmember Dean moved, seconded by Boardmember Murillo, to approve the use of contingency funds to purchase parking tokens. The motion carried by the following vote.

Aye: 7 - Chair Ruse, Vice Chair Barrett, Boardmember Dean, Boardmember Galariada, Boardmember Murillo, Boardmember Rauh and Boardmember Williamson

Nay: 1 - Boardmember David

Excused: 2 - Boardmember Corso and Boardmember Rucker

Absent: 2 - Boardmember Hall and Boardmember Trinin

9. ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Upcoming

The next scheduled meeting is for December 5, 2018.