



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, December 11, 2018**

**7:00 PM**

**Council Chambers**

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### 1. ROLL CALL

**Present:** 7 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Lisa Parshley and Councilmember Renata Rollins

### 1.A ANNOUNCEMENTS

Mayor Selby announced the Council met at 5:30 in Executive Session to discuss a personnel matter and noted no decisions were made.

### 1.B APPROVAL OF AGENDA

**The agenda was approved.**

### 2. SPECIAL RECOGNITION

#### 2.A [18-1131](#) Special Recognition - Memorandum of Understanding with Council of Neighborhood Associations

Councilmember Gilman discussed the role and recognized the value of the Council of Neighborhood Association.

Council of Neighborhood Association President Denise Pantellis discussed the importance of neighborhood associations, knowing your neighbors and strengthening the community.

**The recognition was received.**

### 3. PUBLIC COMMENT

The following people spoke: Jim Reeves, Erik Callison, Amy Evans, Julia Ward, Voshti Gustafson, Author West, Iana Franks, Jeanette Laffoon, Nick Schmidt, and Todd Wagner.

#### **COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)**

City Manager Steve Hall gave an update on the safety and homelessness response downtown. Councilmembers spoke about strategies to address homelessness and safety downtown.

**4. CONSENT CALENDAR**

- 4.A**     [18-1162](#)            Approval of November 27, 2018 Study Session Meeting Minutes

**The minutes were adopted.**

- 4.B**     [18-1163](#)            Approval of November 27, 2018 City Council Meeting Minutes

**The minutes were adopted.**

- 4.C**     [18-1195](#)            Approval of December 4, 2018 Study Session Meeting Minutes

**The minutes were adopted.**

- 4.D**     [18-1167](#)            Bills and Payroll Certification

Payroll check numbers 91804 through 91839 and Direct Deposit transmissions: Total: \$2,928,759.78; Claim check numbers 3707506 through 3708376: Total: \$6,808,007.27.

**The decision was adopted.**

- 4.E**     [18-1171](#)            Approval of a Bid Award for Percival Landing Bulkhead Replacement Project

**The contract was adopted.**

- 4.F**     [18-1128](#)            Approval of a Resolution Approving a Memorandum of Understanding with the Council of Neighborhood Associations

**The resolution was adopted.**

- 4.G**     [18-0152](#)            Approval of a Resolution Adopting the 2020-2025 Transportation Improvement Program (TIP)

**The resolution was adopted.**

- 4.H**     [18-1117](#)            Approval of a Resolution Executing Contracts to Purchase Traffic Signal Controller Upgrades

**The resolution was adopted.**

- 4.I**     [18-1159](#)            Approval of a Resolution Approving an Updated Interlocal Agreement for Jury Resource List

**The resolution was adopted.**

**4. SECOND READINGS (Ordinances)**

- 4.J**     [18-1175](#)            Approval of an Ordinance Amending the Emergency Housing Facilities Code, Olympia Municipal Code (OMC) Chapter 18.50 - First and Final

## Reading

**The ordinance was adopted on first and final reading.**

- 4.K**     [18-1194](#)     Approval of an Ordinance Amending Olympia Municipal Code Sections 18.02.180, 18.04.040, and 18.06.040 Relating to Emergency Housing Facilities - First and Final Reading

**The ordinance was adopted on first and final reading.**

- 4.L**     [18-0301](#)     Approval of an Ordinance Adopting a Pavement Restoration Fee

**The ordinance was adopted on second reading.**

**4.     FIRST READINGS (Ordinances)**

- 4.N**     [18-1170](#)     Approval of an Ordinance Relating to the Storm and Surface Water Utility and Repealing Section 13.16.170 of the Olympia Municipal Code

**The ordinance was approved on first reading and moved to second reading.**

- 4.O**     [18-1174](#)     Approval of an Ordinance Reducing Impact Fees for Qualified Low-Income Housing Development Projects

**The ordinance was approved on first reading and moved to second reading.**

- 4.P**     [18-0153](#)     Approval of an Ordinance Amending Transportation Impact Fees

**The ordinance was approved on first reading and moved to second reading.**

- 4.Q**     [18-1069](#)     Approval of an Ordinance Adopting the 2019 Utility Rates and General Facilities Charges

**The ordinance was approved on first reading and moved to second reading.**

- 4.R**     [18-1139](#)     Approval of an Ordinance Amending Olympia School District Impact Fees

**The ordinance was approved on first reading and moved to second reading.**

- 4.S**     [18-1191](#)     Approval of an Ordinance Creating a Waste ReSources Capital Fund for Monies Being Set Aside for a Future Maintenance Center and Other Capital Expenditures

**The ordinance was approved on first reading and moved to second reading.**

- 4.T**     [18-1173](#)     Approval of an Ordinance Adopting 2019 Park Impact Fee Rates

**The ordinance was approved on first reading and moved to second reading.**

- 4.U**     [18-1188](#)     Approval of an Ordinance Adopting the 2019 Operating Budget

**The ordinance was approved on first reading and moved to second reading.**

- 4.V**     [18-1189](#)     Approval of an Ordinance Adopting the Capital Facilities Plan:  
2019-2024 Financial Plan and Appropriating Funds for 2019

**The ordinance was approved on first reading and moved to second reading.**

- 4.W**     [18-1190](#)     Approval of an Ordinance Appropriating the 2019 Special Funds

**The ordinance was approved on first reading and moved to second reading.**

- 4.X**     [18-1185](#)     Approval of an Amendment to Ordinance 7152 (Special Funds)

**The ordinance was approved on first reading and moved to second reading.**

- 4.Y**     [18-1187](#)     Approval of an Amendment to Ordinance 7153 (Operating Budget)

**The ordinance was approved on first reading and moved to second reading.**

- 4.Z**     [18-1186](#)     Approval of an Amendment to Ordinance 7154 (Capital Budget)

**The ordinance was approved on first reading and moved to second reading.**

### **Approval of the Consent Agenda**

**Councilmember Parshley moved, seconded by Councilmember Bateman, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:**         7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman,  
Councilmember Cooper, Councilmember Gilman, Councilmember  
Parshley and Councilmember Rollins

### **PULLED FROM CONSENT CALENDAR**

- 4.M**     [18-1092](#)     Approval of an Ordinance Amending Olympia Municipal Code Chapters  
2.06 and 2.100 Related to Council Committees and Citizen-Member  
Boards and Commissions

**Councilmember Rollins moved, seconded by Mayor Pro Tem Jones, to amend the ordinance that establishes term limits to three full terms to include exempting the Heritage Commission, in addition to the Design Review Board, from term limits. The motion carried by the following vote:**

**Aye:**         7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman,  
Councilmember Cooper, Councilmember Gilman, Councilmember  
Parshley and Councilmember Rollins

**Councilmember Cooper moved, seconded by Mayor Pro Tem Jones, to amend the ordinance to remove the super majority requirement to override term**

limits by striking "plus one" in two places in the ordinance: 1) on page 1-the last two words under the 6th Whereas; and 2) on page 5, line 5 under 2.100.050 C. The motion carried by the following vote:

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Parshley and Councilmember Rollins

Councilmember Gilman asked that the guidelines be reviewed to ensure they reflect the changes in the ordinance.

## **5. PUBLIC HEARING**

### **5.A [18-1114](#) Public Hearing on the 2018 Engineering Design and Development Standards (EDDS) Update**

Assistant City Engineer Steve Sperr gave an overview of the proposed amendment to the Engineering Design and Development Standards Update.

Mayor Selby opened the public hearing at 8:24 p.m. No one spoke so the public hearing was closed.

**The public hearing was held and closed.**

## **6. OTHER BUSINESS**

### **6.A [18-1183](#) 2019 Legislative Overview**

Assistant City Manager Jay Burney introduced Olympia's contract lobbyist team Jennifer Ziegler and Debora Munguia. They gave an overview of the 2019 Legislative session.

Councilmembers asked clarifying questions.

**The information was provided.**

## **7. CONTINUED PUBLIC COMMENT**

The following people spoke: Talauna Reed, Olivia Hart, Jon Pettit, and Larry Dzeiza.

## **8. REPORTS AND REFERRALS**

### **8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmember reported on meetings and events attended.

Mayor Selby shared with the Council a letter from Environment Washington to the Governor and Legislators in support of 100% removal of fossil fuels in Washington State and asked if the Council would have any concerns with signing on to the letter. Mayor Pro Tem Jones expressed concerns and will share updated language with the Mayor.

**8.B CITY MANAGER'S REPORT AND REFERRALS**

City Manager Steve Hall discussed the 12 days of free holiday parking program. Mr. Hall noted staff would reach out to Code Publishing to determine if they can provide a service to change City policies to ensure they use gender neutral language.

**9. ADJOURNMENT**

The meeting adjourned at 9:30 p.m.