

# AGENDA

## 2019 OLYMPIA CITY COUNCIL RETREAT

January 11 – 12, 2019

Coach House  
221 21st Ave SW  
Olympia, WA 98501



Friday, January 11

12:00 p.m. - 5:15 p.m.

---

**12:00 p.m. - 12:30 p.m.**  
[Working Lunch]

**WELCOME ~ RETREAT OVERVIEW ~ GOAL**

- Retreat Agenda Review
- Interview Themes

Nancy Campbell,  
Facilitator  
Steve Hall, City  
Manager

---

**12:30 p.m. - 1:30 p.m.**

**BUILDING ON OUR STRENGTHS**

- Opening Ice Breaker
- Operating Rules for Today

Nancy Campbell,  
Facilitator and  
Councilmembers

---

**1:30 p.m. - 1:45 p.m.**

**BREAK**

---

**1:45 p.m. – 3:15 p.m.**

**ALIGNING OUR PURPOSES**

- Artifact Exercise
- Why this Matters
- Individual and Group Purpose

Nancy Campbell,  
Facilitator, Staff  
and  
Councilmembers

---

**3:15 p.m. - 4:00 p.m.**

**BREAK**

---

**4:00 p.m. - 5:15 p.m.**

**MOVING FORWARD**

- Operating Principles
- Operating Norms
- Meeting Management
- Role in Setting Priorities

Nancy Campbell  
Facilitator and  
Councilmembers

---

∞ **SOCIAL DINNER** ∞

**5:30pm**

Water Street Cafe  
610 Water Street SW

# AGENDA

## 2019 OLYMPIA CITY COUNCIL RETREAT



Saturday, January 12

9:00 a.m. - 2:00 p.m.

<b>8:45 a.m. - 9:00 a.m.</b>	<b>ARRIVE, MINGLE, REFRESHMENTS</b>	
<b>9:00 a.m. – 9:45 a.m.</b>	<b>WAYS TO ENGAGE THE COMMUNITY</b>	Nancy Campbell, Facilitator
<b>9:45 a.m. - 10:30 a.m.</b>	<b>ROLES AND RESPONSIBILITIES</b> <ul style="list-style-type: none"><li>• Role of Mayor</li><li>• Role of Mayor Pro Tem</li><li>• Role of Council Advisory Board/Interjurisdictional Liaison</li><li>• Role of Council Committee Chairs</li><li>• Council Role vis a vis:<ul style="list-style-type: none"><li>○ City Staff</li><li>○ Partners and Stakeholders</li></ul></li></ul> <b>POLICY ANALYST FUNCTIONS</b>	All
<b>10:30 a.m. - 10:45 a.m.</b>	<b>BREAK</b>	
<b>10:45 a.m. - 11:15 a.m.</b>	<b>PREPARATION FOR 2019</b>	Steve Hall, City Manager Councilmembers
<b>11:15 a.m. - 12:45 p.m.</b>	<b>WALKING TOUR AND LUNCH</b>	Steve Hall, City Manager Councilmembers
<b>12:45p.m. - 1:45 p.m.</b>	<b>COUNCIL COMMITTEE ASSIGNMENTS</b> <ul style="list-style-type: none"><li>• Mayor Pro Tem</li><li>• Council Committees</li><li>• Inter-jurisdictional liaisons</li><li>• Advisory Board Liaisons</li><li>• Annual Calendar</li></ul>	Steve Hall, City Manager Councilmembers
<b>1:45 p.m. - 2:00 p.m.</b>	<b>CONCLUSION AND NEXT STEPS</b>	Nancy Campbell, Facilitator