

AGENDA

2019 OLYMPIA CITY COUNCIL RETREAT

January 11 – 12, 2019

Coach House
221 21st Ave SW
Olympia, WA 98501



Friday, January 11

12:00 p.m. - 5:15 p.m.

12:00 p.m. - 12:30 p.m.
[Working Lunch]

WELCOME ~ RETREAT OVERVIEW ~ GOAL

- Retreat Agenda Review
- Interview Themes

Nancy Campbell,
Facilitator
Steve Hall, City
Manager

12:30 p.m. - 1:30 p.m.

BUILDING ON OUR STRENGTHS

- Opening Ice Breaker
- Operating Rules for Today

Nancy Campbell,
Facilitator and
Councilmembers

1:30 p.m. - 1:45 p.m.

BREAK

1:45 p.m. – 3:15 p.m.

ALIGNING OUR PURPOSES

- Artifact Exercise
- Why this Matters
- Individual and Group Purpose

Nancy Campbell,
Facilitator, Staff
and
Councilmembers

3:15 p.m. - 4:00 p.m.

BREAK

4:00 p.m. - 5:15 p.m.

MOVING FORWARD

- Operating Principles
- Operating Norms
- Meeting Management
- Role in Setting Priorities

Nancy Campbell
Facilitator and
Councilmembers

∞ **SOCIAL DINNER** ∞

5:30pm

Water Street Cafe
610 Water Street SW

AGENDA

2019 OLYMPIA CITY COUNCIL RETREAT



Saturday, January 12

9:00 a.m.

8:45 a.m. - 9:00 a.m.	ARRIVE, MINGLE, REFRESHMENTS	
9:00 a.m. – 9:45 a.m.	WAYS TO ENGAGE THE COMMUNITY	Nancy Campbell, Facilitator
9:45 a.m. - 10:30 a.m.	ROLES AND RESPONSIBILITIES <ul style="list-style-type: none">• Role of Mayor• Role of Mayor Pro Tem• Role of Council Advisory Board/Interjurisdictional Liaison• Role of Council Committee Chairs• Council Role vis a vis:<ul style="list-style-type: none">○ City Staff○ Partners and Stakeholders POLICY ANALYST FUNCTIONS	All
10:30 a.m. - 10:45 a.m.	BREAK	
10:45 a.m. - 11:15 a.m.	PREPARATION FOR 2019	Steve Hall, City Manager Councilmembers
11:15 a.m. - 12:10 p.m.	TOUR OF MITIGATION SITE	Steve Hall, City Manager Councilmembers
12:10 p.m. - 1:00 p.m.	WORKING LUNCH <ul style="list-style-type: none">• County Courthouse Presentation	County Staff
1:00 p.m. - 1:45 p.m.	COUNCIL COMMITTEE ASSIGNMENTS <ul style="list-style-type: none">• Mayor Pro Tem• Council Committees• Inter-jurisdictional liaisons• Advisory Board Liaisons• Annual Calendar	Steve Hall, City Manager Councilmembers
1:45 p.m.	CONCLUSION AND NEXT STEPS	Nancy Campbell, Facilitator