



# Meeting Minutes - Draft

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Information: 360.753.8244

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**Thursday, December 20, 2018**

**5:30 PM**

**Council Chambers**

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**1. CALL TO ORDER**

Chair Gilman called the meeting to order at 5:31 p.m.

**2. ROLL CALL**

**Present:** 3 - Chair Clark Gilman, Committee member Nathaniel Jones and Committee member Lisa Parshley

**OTHERS PRESENT**

City of Olympia Community Planning and Development Staff:  
Director Keith Stahley  
Deputy Director Leonard Bauer  
Senior Planner Joyce Phillips

City of Olympia Executive Staff:  
Assistant City Manager Jay Burney  
City Attorney Mark Barber

**3. APPROVAL OF AGENDA**

**The agenda was approved.**

**4. PUBLIC COMMENT**

The following people spoke: Jim Lazar, Bonnie Jacobs, Bob Jacobs and Roger Horn.

**5. APPROVAL OF MINUTES**

- 5.A** [18-1220](#) Approval of November 15, 2018 Land Use & Environment Committee Meeting Minutes

**The minutes were approved.**

**6. COMMITTEE BUSINESS**

- 6.A** [18-1169](#) Sign Code Update

Ms. Phillips reviewed a PowerPoint presentation to discuss the proposed changes to

new sign types to include regulations for alley signs, blade signs, feather signs, light projections and parking lot pole banners and shopping center signs. The committee members asked clarifying questions.

**Committee member Jones moved, seconded by Committee member Parshley, to advance the sign code as proposed to City Council, while not approving the electronic message board hold time changes; which will be discussed with the School Board at the joint meeting in January.**

**Aye:** 3 - Chair Gilman, Committee member Jones and Committee member Parshley

**6.B**     [18-1206](#)     Multi-Family Tax Exemption - Residential Target Area Boundaries

Mr. Bauer presented a PowerPoint presentation focused on the target area and the purpose of Multiple Family Tax Exemption (MFTE). The committee members asked clarifying questions.

**Committee Member Jones moved, seconded by Committee Member Parshley, to extend the Multiple Family Tax Exemption for 12 year projects east to Martin Way to Lilly Road, seconded by Councilmember Parshley. Mayor Pro Tem Jones clarified that the exemption area would only affect properties fronting on Martin Way east to Lilly Road.**

**Aye:** 3 - Chair Gilman, Committee member Jones and Committee member Parshley

**6.C**     [18-1203](#)     2019 Work Program - Community Planning and Development

Mr. Bauer reviewed the Major City Planning Projects, CPD Planning Program staffing levels and the 2019 CPD major planning projects attachments. The committee members asked clarifying questions.

**The information was received.**

**7.        REPORTS AND UPDATES**

Mr. Stahley provided a Summary LUEC Work Plan Items list for 2019 and asked the committee to send him additions or subtractions to the list. The feedback will be discussed at the January 17, 2019 meeting for approval.

Mr. Bauer distributed a summary of the only proposed Comp Plan amendment that affects Goal 8 of the Natural Environment Chapter.

The committee members asked clarifying questions.

**8.        ADJOURNMENT**

The meeting adjourned at 8:30 p.m.