



January 16, 2019

City of Olympia
Community Planning and Development
P.O. Box 1967
Olympia, WA 98501-1967

Attn: Keith Stahley

Re: **West Bay Terraces**

Dear Mr. Stahley:

Please find accompanied with this letter our pre-sub application for the West Bay Terraces project. We wanted to thank you, the City of Olympia Staff, and Oly Ecosystems for meeting with us early in the process to flush out ideas to help further this project and create a benefit for all parties involved.

The enclosed project is for the development of parcels along West Bay Drive for 5,000 square feet of commercial office space with nine residential units above, a row of four town house units of approximately 8,500 total square feet, and associated parking surfaces and covered parking. This project is requesting to trade approximately 36,000 square feet of land along the western property line to the City of Olympia in return for a right of way vacation between two parcels and about 3,000 square feet of city owned land on the north eastern side of the property along West Bay Drive.

Thank you for your consideration of our proposal, and we look forward to meeting with you again at our pre-sub meeting to review next steps.

Best regards,

Tom Rieger, AIA, LEED AP BD+C
Architect