



## Meeting Minutes - Draft

### Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Andy Haub  
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**Thursday, January 3, 2019**

**5:40 PM**

**City Hall, Room 207**

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**1. CALL TO ORDER (5:40 pm)**

Vice Chair Mike Buffo called the meeting to order.

**1.A ROLL CALL (5:40 - 5:41 pm)**

**Present:** 6 - Vice Chair Mike Buffo, Committee member Dennis Bloom, Committee member Luke Bowerman, Committee member Austin Hildreth, Committee member Arland Schneider and Committee member Roger Wilson

**Absent:** 2 - Chair Dever Haffner-Ratliffe and Committee member Steve Fossum

**STAFF PRESENT**

Andy Haub, Water Resources Director and UAC Liaison  
Susan Clark, Senior Planner  
Diane Utter, Project Engineer II  
Tom Swartout, Project Engineer II  
Eric Christensen, Engineering and Planning Manager  
Gary Franks, Waste ReSources Director

**2. APPROVAL OF AGENDA (5:41 - 5:42 pm)**

The UAC changed the order of the business items to have the Wastewater Plan Update first.

**The agenda was approved as amended.**

**3. APPROVAL OF MINUTES (5:42 - 5:45 pm)**

[18-1216](#) Approval of UAC November 1, 2018 Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT (5:45 - 5:50 PM)**

No public comment

**5. ANNOUNCEMENTS FROM UAC AND STAFF (5:50 - 6:00 pm)**

Mr. Haub provided updates on the following:

- King tide on December 24th. No flooding in downtown occurred.
- City received an award for the newly constructed corrosion control facility at the Meridian reservoir.

## 6. BUSINESS ITEMS

### [19-0001](#) Sea Level Rise Response Planning

Mr. Haub and Ms. Clark briefed the UAC on the draft Sea Level Rise Response Plan. City staff mailed a hard copy of the draft plan to UAC members in early December for their review. The review period for the public is open through January 25th.

The UAC discussed the draft plan and will incorporate their comments and support into a letter to the City Council.

**Move to write a letter of support to City Council regarding the Sea Level Rise Plan.**

### [19-0002](#) 2019 Wastewater Management Plan

The following staff from Water Resources provided the briefing:

Susan Clark, Senior Planner  
Diane Utter, Project Engineer  
Tom Swartout, Project Engineer

UAC members asked some clarifying questions and thanked staff for the briefing. Staff will return to the UAC in spring 2019 requesting a letter of support for the Wastewater Management Plan. City Council will adopt in the fall of 2019.

**Information only. No action requested.**

### [19-0003](#) Development of Utility Advisory Committee 2019-2020 Work Plan

Mr. Haub presented the draft UAC 2019-2020 work plan.

Staff and UAC discussed the items on the work plan. UAC members suggested adding an update on the progress of the Sea Level Rise Response Plan and an update on the City's recycling program. Staff will incorporate these changes into a revised draft work plan. At the February UAC meeting, the committee will review the revised draft 2019-2020 work plan and will elect UAC officers (Chair and Vice Chair).

Mr. Haub also informed the UAC that the City Council General Government Committee changed the process for reviewing applications for prospective advisory committee members. Each committee Chair and Vice Chair will now review the applications and then make recommendations on whom the General Government Committee should

consider and interview. Mr. Haub noted that the UAC would need to make a formal motion to approve the UAC Chair Haffner-Ratliffe and Vice Chair Buffo to review the applications on the UAC's behalf.

**Move to support the UAC Chair and Vice Chair to review applications and bring recommendations to UAC at the March meeting.**

**7. ADJOURNMENT**

Vice Chair Buffo adjourned the meeting.