



Meeting Minutes

Bicycle and Pedestrian Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Michelle Swanson
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Wednesday, February 20, 2019

6:15 PM

Room 207

1. CALL TO ORDER (6:15 - 6:16)

Chair Yunker Carlson called the meeting to order at 6:17 p.m.

ROLL CALL (6:16 - 6:17)

Present: 7 - Vice Chair Brittany Yunker Carlson, Committee member Alison Bremner, Committee member Rebecca Brown, Committee member Barb Bumann, Committee member David Copley, Committee member Kris Fransen and Committee member Jan Vleck

Excused: 1 - Chair Scott Morgan

OTHERS PRESENT

Transportation Associate Planner/BPAC Staff Liaison Michelle Swanson, Transportation Program Assistant Kristin Gilkerson, CP&D Senior Planner Nicole Floyd

2. APPROVAL OF AGENDA (6:17 - 6:19)

The agenda was approved.

3. APPROVAL OF MINUTES (6:19 - 6:22)

The minutes were approved.

3.A [19-0187](#) Approval of November 14, 2018 Meeting Minutes

4. PUBLIC COMMENT (6:22 - 6:30)

Karen Messmer submitted written public comment, which Staff Liaison Michelle Swanson distributed to Committee members and members of the public in attendance.

5. ANNOUNCEMENTS (6:30 - 6:40)

Chair Yunker Carlson, Vice Chair Bumann, Committee member Brown, Committee member Bremner, and Ms. Swanson made announcements.

6. BUSINESS ITEMS

6.A [19-0188](#) Representatives for City Work Group on Boulevard Road Parcel

Committee member Copley moved, Vice Chair Bumann seconded, to have Committee member Bremner serve on the Boulevard Road City work group and for Committee member Brown to be the alternate. Motion carried by unanimous vote.

- 6.B** [19-0189](#) Report on Enforcement of Code Requirements for Bicycle Parking on New Construction

The report was received.

Information only. No action requested.

- 6.C** [19-0191](#) Draft 2019-20 BPAC Work Plan

Committee member Copley moved, Committee member Vleck seconded, to amend section 2d of the draft 2019-20 BPAC work plan to list the deliverable as "Comments to staff and/or recommendation to Council." Motion carried by unanimous vote.

Vice Chair Bumann moved, Committee member Copley seconded, to approve the amended work plan and recommend it to the General Government Committee. Motion carried by unanimous vote.

- 6.D** [19-0192](#) Evaluate and Recommend New BPAC Member Applications

Committee member Vleck moved, Committee member Brown seconded, to forward candidates 3, 6, 12, and 7 to the General Government Committee for consideration. Committee member Copley moved, Committee member Brown seconded, to amend the motion on the floor with a request to rank recommendations in priority order. Motion carried by unanimous vote.

7. HOUSEKEEPING (8:05 - 8:15)

- 7.A** [19-0193](#) Housekeeping: Quick Reference Work Plan

The discussion was completed.

9. ADJOURNMENT (8:15)

The meeting adjourned at 8:28 pm.