

Project Name **CAPITAL HIGH SCHOOL- PERFORMING ARTS CENTER**

Project No. **18-3543**

☐ Concept Design Review

☒ Detail Design Review

DRB Mtg Date: MARCH 28, 2019

**CITY OF OLYMPIA**  
**BASIC COMMERCIAL DESIGN CRITERIA**  
**Chapter 18.110**

**18.110.020 Frontage**

A. REQUIREMENT:			Buildings must abut at least fifty percent (50%) of the street frontage. Gaps in frontage between buildings on a single project may not exceed eighty (80) feet in length.
Complies	Conflicts	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

**18.110.030 – Connections**

A. REQUIREMENT:			Provide driveway and sidewalk connections to and through the development to adjoining streets, bus stops, designated urban trails, and properties, where access exists or reasonable connections are possible. If a parking lot lies between the building entry and an adjacent public street, a pedestrian walkway at least six (6) feet wide shall be provided between them. In all other cases, on-site sidewalks shall have a passable width of at least four (4) feet. All crossings of vehicular travel lanes shall be clearly marked.
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**B. GUIDELINES:**

- ☒ Provide clear pedestrian circulation routes on site.
- ☐ Minimize curb cuts by sharing driveways and access from side streets whenever possible.
- ☐ On large sites where no public streets exist, create a grid street system within the project.
- ☐ Locate storm drainage ponds, swales, and other drainage system components so they do not unreasonably impede pedestrian access to or between buildings.
- ☐ Provide a direct and clear visual connection through the buildings to the front street if parking is located behind the buildings.
- ☐ Provide signs for pedestrians and vehicles within the site, if necessary.
- ☒ Provide walkways through parking bays and adjacent to landscape islands.

**Staff Review: CONCEPT-** The site provides pedestrian walkways from the public right of way into and throughout the site. The project proposal provides wider pedestrian walkways that lead to and are around the new building. The new configured parking area provides additional pedestrian routes from the parking area to the new building.

**Staff Review- DETAIL-** Along with the review comments above, the project will also include improvements of a pedestrian trail located in the southeast area of the main school site. The trail will create a new connection to Bush Avenue located to the south. The applicant did apply for a deviation from the

Engineering Design and Development Standards and was approved to construct the pathway with crushed rock and to be non-lighted.

### 18.110.040 – Fences and walls

A. REQUIREMENT:			Minimize the use of fences that inhibit pedestrian movement or separate the project from the neighborhood and adjoining streets. Front yards shall be visually open to the street. Where fencing is necessary, maintain a human scale along the street by providing pedestrian connections through use of gates or openings at frequent intervals.
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

#### GUIDELINES:

- ☐ Provide variation in fencing through use of stepped fence heights or small setbacks.
- ☐ Add visual interest by providing variation in fence materials, texture, or colors.
- ☐ Provide landscape screening to break up long expanses of fencing.
- ☐ Repeat use of building facade material on fence columns and/or stringers.
- ☐ Provide lighting, canopies, trellises or other features to add visual interest.

**Staff Review CONCEPT:** There are no existing fences that restrict pedestrian or student movement from the public right of way into the campus. No fences have been identified or proposed on the plan set.

**Staff Review- DETAIL:** The plans show an existing fence that will encompass the area of the pedestrian trail located in the southeast area of the campus site. It is anticipated that the school may plan to install gates in order to restrict access to the trail during certain times. The City is allowing the school district the ability to control access to the trail for security reasons. The trail will connect and continue through City of Olympia owned property to the south and connect to Bush Avenue NW.

### 18.110.050 – Pedestrian amenities

A. REQUIREMENT:			Provide pedestrian amenities in places where people typically gather, including but not limited to, transit stops, building entrances, or street corners. These spaces must include seating, landscaping, and at least two of the following:
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TO BE DETERMINED AT DETAIL DESIGN REVIEW			<ol style="list-style-type: none"> <li>1. Patterned materials on walkways;</li> <li>2. Shelters;</li> <li>3. Trash receptacles;</li> <li>4. Drinking fountains;</li> <li>5. Pedestrian lighting, light bollards, or alley lighting;</li> <li>6. Fountains, sculptures, mobiles, kiosks, or banners;</li> <li>7. Street trees, flower boxes, or container landscaping in alleys;</li> <li>8. Street vendor stations where appropriate; or,</li> <li>9. Bike racks.</li> </ol>

**Staff Review CONCEPT:** Pedestrian amenities are typically reviewed and shown at the detail design review stage. It is unknown at this time whether or not there is existing outdoor seating provided in areas throughout the campus. Landscaping and bike racks do currently exist. Please note that the proposal relocates bicycle parking to a different area of the site. Details of such will be reviewed during detail design review.

**Staff Review- DETAIL-** The proposal provides two (2) new picnic tables close to one of the entries of the school. Covered areas (canopy) also provide areas where people may gather and proposal provides exterior lighting,

landscaping and trees in the general areas around the PAC building. The project proposes to relocate existing and add additional short term bicycle parking close to the northeast main entry. The project requires bike parking for the use of the PAC building and will need to be demonstrated on the building set of plans.

### 18.110.070 – Building location and design

A. REQUIREMENT:			
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>			<ol style="list-style-type: none"> <li>1. Place commercial buildings on the street edge and locate parking on the side or behind the building. Parking lots shall not be located on corners. Exceptions may be made where an alternative building location would provide as good or better pedestrian access. Exceptions may be made in the Auto Oriented Design District and in the HDC-4 Capital Mall area (see Section 18.130.060).</li> <li>2. Entrances to buildings shall be clearly articulated and obvious from the street.</li> <li>3. Commercial and public buildings over three (3) stories must have a clearly defined base at street level that is no more than two stories high.</li> </ol>

**Staff Review CONCEPT:** Currently, campus parking is located in portions of the front, along the side and at the rear of the parcel. The project will still allocate parking in the front. Improvements to the exterior of the existing building include new covered awnings, material changes to the façade with pops of colors at the main and secondary public entries, which help define building entrances of the school.

**Staff Review- DETAIL-** [The proposed improvements to the overall look of the school campus design includes improvements to the school entrances.](#)

### 18.110.080 – Maintaining human scale

A. REQUIREMENT:			
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Use design elements to maintain a human scale at the street. Projects requiring a conditional use permit in a residential zone must incorporate elements that relate to existing buildings in the neighborhood.

#### B. GUIDELINES:

- ☐ Where there is a strong sense of human scale neighborhood identity, use building modulation, roof forms, windows, materials, and details that are similar to the neighborhood buildings.
- ☐ Articulate façade design features to reduce the apparent size of large buildings. Design elements may include, but are not limited to: facade modulation, cornices, window patterns, plazas, porches, patios, decks, covered entries, balconies, bay windows, dormers, stepped roofs, gables or other roof elements, a variety of cladding materials, lighting fixtures, trellises, trees or other landscape features, and multiple paint colors and building materials.
- ☐ Locate retail shops with display windows at the street level around the exterior of larger commercial buildings.

**Staff Review CONCEPT and DETAIL:** [The school was constructed decades ago and does not look like a residence, nevertheless it has become an integral part of the residential neighborhood. With the mix of exterior material types being proposed the project provides a more uniform design and identify for this high school campus. The](#)

project includes the use of modulation, varied roof forms, material changes, and other details that help provide transition between the campus and adjacent residential neighborhood. The new structure is being located towards the center of the campus to maximize the amount of space between the mix of residential housing types and the large building. This physical distance is intended to help minimize potential impacts related to the buildings size.

### 18.110.090 – Street walls

A. REQUIREMENT:			Use a high proportion of clear or lightly tinted glass at the street level for displays or to reveal services available where appropriate. This glass shall cover or comprise at least sixty (60) percent of the building face between two (2) and eight (8) feet in elevation above the sidewalk. If glass is not possible, at least one (1) of the following, or an equivalent, shall be substituted for glazing on the building walls fronting on a street, sidewalk, or other pedestrian walkway visible to pedestrians. The following guidelines are listed in order of preference. Wall segments without such treatments should not exceed thirty (30) feet in length:
Complies	Conflicts	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

#### B. GUIDELINES:

- ☐ Ornamental and structural architectural details that provide texture to the building surface; or,
- ☐ Climbing plants, vines, trees, or other vegetation that, within three (3) years of planting, can reasonably be expected to cover or screen the wall to the degree required to comply with this section; or,
- ☐ A pedestrian area, consistent with Section 18.06.100, Development Standards, located along the southern, eastern, or western exposure of a building face at a transit stop, intersection corner, or other location.

### 18.110.100 – Windows

A. REQUIREMENT:			Windows shall provide relief, detail, and variation to building facades and shall be in harmony with the character of the structure.
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

#### B. GUIDELINES:

- ☐ Provide variation in rhythm both horizontally and vertically.
- ☐ Use windows that are recessed or protruding such as bay windows.
- ☐ Use visually significant window elements, including lintels, sills, casings, mullions, and frame dimensions.
- ☐ Provide more glazing area on the ground floor than on the upper floors.

**Staff Review CONCEPT and DETAIL:** The lobby entrance of the new building provides a grand entry for the new performing arts center with windows that reach from floor to ceiling. This replicates the existing commons entry of the school which is located just to the east of the new building. The facade of the theater and fly house do not provide much glazing, but based on the character of the building, windows don’t seem appropriate. Trees and landscaping treatment provide variation of the building facade. Other portions of the new building provide smaller windows that add relief and detail to the façade.

### 18.110.110 – Projections into the right-of-way

<b>A. REQUIREMENT:</b>			In order to create a positive visual experience for the pedestrian moving along the street, add interest and variety to building facades by using projections into the right-of-way.
Complies	Conflicts	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

### 18.110.120 – Roofs

<b>A. REQUIREMENT:</b>			Provide relief, detail and variation to roof lines.
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

#### B. GUIDELINES:

- ☐ Use cornices at upper edge of façades or soffit overhangs on rooflines that abut the street.
- ☐ Use landscaped roof terraces and gardens on buildings that are stepped back from the street.

**Staff Review CONCEPT and DETAIL:** The proposed project provides variation of roof forms. A portion of the new building's roof form is flat which is similar to existing rooflines found on the school. The roofline of the lobby portion of the new building provides the same similar arch design found at the existing Commons entry and other secondary entries found on the school which helps the new building blend into the campus.

### 18.110.130 – Corners

<b>A. REQUIREMENT:</b>			Create pedestrian friendly building elements at intersections and alley entrances.
Complies	Conflicts	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

#### B. GUIDELINES:

- ☐ Incorporate features such as inset or angled corners and entrances, display windows, or corner roof features.

### 18.110.140 – Consistency

<b>A. REQUIREMENT:</b>			Buildings shall have a consistent visual identity from all sides visible to the general public; except, building walls adjacent to alleys in the downtown design district.
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

#### B. GUIDELINES:

- ☐ Use consistent exterior materials, architectural detailing, and color schemes.
- ☐ Buildings should present a comparable level of quality of materials, detailing and fenestration.

**Staff Review CONCEPT and DETAIL:** The new building design incorporates elements of the existing design with similar roof designs, windows and arched entries and proposed exterior upgrades to the existing building match what is proposed on the new PAC building creating a cohesive overall campus design.

### 18.110.150 – Colors and materials

<b>A. REQUIREMENT:</b>			Use building materials with texture and pattern (such as brick) on exterior building walls and large surfaces. Reserve brightly saturated colors for trim or accents.
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

#### B. GUIDELINES:

- ☐ Avoid large expanses of highly tinted or mirrored glass.
- ☐ Do not use highly reflective exterior materials (except glazing) where glare would affect nearby buildings or traffic.

**Staff Review CONCEPT:** The proposal provides a variety of exterior materials that include corrugated metal wall panels, flat metal wall panels, concrete block veneer and stucco finish over existing surfaces, all of which provide texture and pattern. Samples of materials to be used will be provided by the applicant at the detail design review stage.

**Staff Review- DETAIL** The proposal includes improvements to the existing school exterior facades with new finishes and colors and are similar as what was reviewed during conceptual design review. Metal panels in a variety of shades in a repeating pattern design the fly house portion of the PAC building, with other exterior facades with metal panels mainly in shades of light and dark gray and accent walls around the campus in gold and red, which represent the school colors. Other materials include CMU Veneer with CMU accent band.

### 18.110.160 – Lighting

<b>A. REQUIREMENT:</b>			Use lighting to emphasize the building and landscaping, and to provide visibility and general security. Lighting shall not shine off-site or into adjacent buildings
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TO BE DETERMINED AT DETAIL DESIGN REVIEW			

#### B. GUIDELINES:

- ☐ Use lighting to emphasize key architectural elements and landscape features.
- ☐ Use adequate lighting along sidewalks and alleys to provide well-lit pedestrian walkways.

**Staff Review CONCEPT:** The lighting plan and cut sheets of light fixtures will be submitted at detail design review.

**Staff Review- DETAIL-** New site lighting is being proposed around the campus. New pedestrian light poles are being added around the new PAC building as well as new light poles around vehicle parking areas.

### 18.110.170 – Parking structures

A. REQUIREMENT:			Vehicle entries to garages shall be recessed at least six (6) feet from the street facade plane. At least sixty (60) percent of the street facade between two (2) and eight (8) feet above the sidewalk, shall have at least one (1) of the treatments listed below.
Complies	Conflicts	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

#### B. GUIDELINES:

- ☐ Transparent windows (with clear or lightly tinted glass) where pedestrian-oriented businesses are located along the facade of the parking structure; or,
- ☐ Display windows; or,
- ☐ Art or architectural treatment such as sculpture, mosaic, glass block, opaque art glass, relief art work, or similar features; or,
- ☐ Decorative metal grille work or similar detailing which provides texture and covers the parking structure opening; or,
- ☐ Vertical trellis or other landscaping or pedestrian plaza area.

### 18.110.180 – Plant selection

A. REQUIREMENT:			Select plants that are compatible with planting conditions and existing landscaping. Plant trees that at their mature, natural size will be well-suited to the planting location. Avoid use of invasive species adjacent to critical areas. Do not plant noxious weeds, as defined by the Thurston County Noxious Weed Control Program (lists are on file with Thurston County or the City's Community Planning & Development Department).
Complies	Conflicts	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TO BE DETERMINED AT DETAIL DESIGN REVIEW			

#### B. GUIDELINES:

- ☐ Provide visual continuity with the existing streetscape by coordinating tree and shrub species with established, healthy landscaping.
- ☐ Consider mature tree size in relation to planting area dimensions and soil type.
- ☐ Avoid a haphazard appearance by using a limited number of plant species.
- ☐ Choose native plant species for primary landscaping; limit use of exotic plant species to areas of interest or effect.

**Staff Review CONCEPT:** Landscaping around the new building and throughout the new parking area appear to be appropriate where landscaping is warranted. Details of plant selection will be reviewed more thoroughly at the detail design review stage. Other areas on the campus have upgrades proposed that may need landscaping. It is anticipated that the landscaping plan will be updated to reflect other areas of project proposed on the campus.

**Staff Review- DETAIL** The plant selection proposed around the new building and throughout some of the new parking areas appear to be appropriate and blends with the existing landscaping. The landscaping plan will need to include other areas around the site needing landscaping, such as new vehicle parking areas along the east boundary at time of engineering permit review. Regardless, the plans submitted adequately identifies the variety of plants intended to be planted are suitable.

### 18.110.190 – Screening site services



<b>A. REQUIREMENT:</b>			Show the location of all mechanical equipment and utility vaults on both site and landscape plans early in the design process. Provide visual screening so that mechanical equipment and utility vaults are not visible from adjacent public rights-of-way, or adjacent dwelling units. Screen rooftop mechanical and communications equipment on all sides.
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
O BE DETERMINED AT DETAIL DESIGN REVIEW			

**B. GUIDELINES:**

- ☐ Locate mechanical equipment and utility vaults on the least visible side of the building and/or site.
- ☐ Screen at-grade locations with vertical plants such as trees, shrubs or ornamental grasses.
- ☐ Screen or paint wall mounted mechanical equipment to match the building.

**Staff Review CONCEPT:** Locations of mechanical and utility equipment are required to be shown on the plans for detail design review.

**Staff Review DETAIL:** The PAC building shows two roof top units that are proposed on the portion of the building that is single story. These units appear to project slightly above the roof line and match the color of the building.

**Staff Review- DETAIL 18.110.200 – Screening blank walls**

<b>A. REQUIREMENT:</b>			Use a variety of landscape materials along lengthy expanses of blank walls or fences.
Complies	Conflicts	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**B. GUIDELINES:**

- ☐ Screen walls or fences with a combination of trees, shrubs and vines.
- ☐ Use irrigated raised planter boxes for screening purposes.
- ☐ In narrow planting areas adjacent to walls or fences, use espaliered trees or shrubs and vines.

**Staff Review CONCEPT and DETAIL:** Landscaping of a mix of trees and shrubs are proposed along the north wall of the theater provides screening and variation.