



Meeting Minutes - Draft

Civil Service Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

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Tuesday, May 21, 2019

8:30 AM

Room 112

1. CALL TO ORDER

The meeting was called to order at 8:35 a.m.

1.A ROLL CALL

Present: 2 - Chair Linda Villegas Bremer and Commissioner Reiko Callner

Excused: 1 - Commissioner Oscar Soule

OTHERS PRESENT

OFD Fire Chief Greg Wright
OFD Assistant Fire Chief Mike Buchanan
OPD Sergeant Dan Duncan
Carl Watts - Human Resources

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT - NONE

4. ANNOUNCEMENTS

Reiko Callner thanked the police department for their work keeping participants at the Procession of the Species safe.

5. BUSINESS ITEMS

5.A [19-0479](#) Approval of April 16th, 2019 Civil Service Commission Meeting Minutes

The minutes were approved.

5.B [19-0370](#) Approval of Lateral Police Officer Register

Five candidates were invited to the phase 1 suitability assessment. Four participated in the phase 1 suitability assessment, and two passed. Two candidates were invited to oral interviews, one participated and successfully passed the oral interviews.

Four of the candidates were male and one was female. Two were White/Caucasian, One was African American/Black, and two were Hispanic. The interview panel consisted of OPD Officer Sean O'Brien, OPD Sergeant Paul Evers, and Nicole Potebnya - a local attorney for Tephra Law Firm.

Two candidates passed the phase 1 suitability assessment and the oral interview and have been placed on the register in accordance with scores ranging 89-74.5.

Sgt Dan Duncan provided a bit of background information about the candidates to the commissioners.

Commissioner Callner moved, seconded by Chair Villegas Bremer, to approve the certification of the Lateral Police Officer Register effective May 21, 2019. The motion carried by the following vote:

Aye: 2 - Chair Villegas Bremer and Commissioner Callner

Excused: 1 - Commissioner Soule

5.C [19-0480](#) Approval of Entry Level Police Officer Register

Fifty-three candidates were invited to the phase 1 suitability assessment. Twenty-one participated in the phase 1 suitability assessment, and eight passed. Eight candidates were invited to oral interviews, six participated and four successfully passed the oral interviews.

One candidate was female and Fifty-two were male. Thirty-five were White/Caucasian, two were Asian/Pacific Islander, five were Hispanic/Latino, four were African American, and seven were two or more races. The interview panel consisted of OPD Officer Sean O'Brien, OPD Sergeant Paul Evers, and Nicole Potebnya - a local attorney for Tephra Law Firm.

Four Candidates passed the phase 1 suitability assessment and the oral interview and have been placed on the register in accordance with scores ranging from 89.59 - 78.19.

Commission Callner moved, seconded by Chair Villegas Bremer, to approve the certification of the Entry Level Police Officer Register effective May 21, 2019. The motion carried by the following vote:

Aye: 2 - Chair Villegas Bremer and Commissioner Callner

Excused: 1 - Commissioner Soule

6. REPORTS

Assistant Fire Chief Mike Buchanan announced that OFD FF Julian Dizon was selected to go through paramedic school. The department has developed an internal process to address paramedic vacancies. The first paramedic to go through this process is

completing paramedic school in June.

7. OTHER TOPICS - NONE

8. ADJOURNMENT

The meeting was adjourned at 8:50 a.m.

Upcoming

Accommodations