



## Meeting Minutes - Draft

### Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Eric Christensen  
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Thursday, August 22, 2019

5:40 PM

Maintenance Center, 1401  
Eastside St SE

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#### 1. CALL TO ORDER

Chair Buffo called the meeting to order.

#### 1.A ROLL CALL

**Present:** 7 - Committee member Dennis Bloom, Committee member Arland Schneider, Committee member Cullen Stephenson, Committee member Eleanor (Pat) Vernon, Committee member Roger Wilson, Committee member Dever Haffner-Ratliffe and Chair Mike Buffo

**Absent:** 2 - Committee member Steve Fossum and Vice Chair Luke Bowerman

#### 1.B. STAFF PRESENT

Eric Christensen, Water Resources Director  
Gary Franks, Waste ReSources Director

#### 2. APPROVAL OF AGENDA

The agenda was approved.

#### 3. APPROVAL OF MINUTES

[19-0762](#) Approval of June 6, 2019 UAC Meeting Minutes

The minutes were approved.

#### 4. PUBLIC COMMENT

#### 5. ANNOUNCEMENTS FROM UAC AND STAFF

Mr. Christensen provided updates on the following items:

- The cities of Olympia, Lacey and Tumwater are drafting a new interlocal agreement for the re-development of the brewery water rights. Olympia plays a limited role in the re-development of the Olympia Brewery property.
- Noted the clean up efforts by State Ecology regarding the February 25th oil spill into Deschutes River and Capital Lake.

- LOTT treatment plan tour available to UAC members.
- Bid result for the two recent water main projects came in under the engineer's estimates.

Mr. Franks provided the following updates:

- Announced a promotion in Waste ReSources of a Maintenance Worker 1 to a Maintenance Worker 2.
- Several City of Olympia garbage collectors participated in the Solid Waste Association of North American (SWANA) Road-E-O competition. The staff showed their skills with written exams and a driving completion with several different garbage trucks. The City of Olympia staff did very well and placed either 1st, 2nd and 3rd place in their division and overall.

## **6. BUSINESS ITEMS**

### [19-0737](#)      2020 Preliminary Utility Rates and Operating Budgets

Mr. Franks and Mr. Christensen provided the briefing. Staff discussed the budget trends and challenges facing each utility.

For the September UAC meeting, committee members requested that staff compile the following utility information:

- Revenues vs. expenses
- Capital cashflow
- Long term and short term cashflow
- Capital budgets - five year overview

The UAC thanked staff for the briefing.

**Information only. No action requested.**

## **7. ADJOURNMENT**

Chair Buffo adjourned the meeting.