



# Meeting Minutes

## Bicycle and Pedestrian Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Michelle Swanson  
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**Wednesday, July 17, 2019**

**6:15 PM**

**Council Chambers**

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**1. CALL TO ORDER (6:15 - 6:16)**

Chair Yunker Carlson called the meeting to order at 6:16 p.m.

**1.A ROLL CALL (6:16 - 6:17)**

**Present:** 8 - Chair Brittany Yunker Carlson, Committee member Alison Bremner, Committee member Rebecca Brown, Committee member David Copley, Committee member Scott Morgan, Committee member Jennifer Riedmayer, Committee member Jon Tallman and Committee member Jan Vleck

**Excused:** 1 - Vice Chair Barb Bumann

**1.B OTHERS PRESENT**

Councilmember Nathaniel Jones  
Transportation Planning Supervisor Sophie Stimson  
Transportation Associate Planner/BPAC Staff Liaison Michelle Swanson  
Transportation Program Specialist Kristin Gilkerson

**2. APPROVAL OF AGENDA (6:17 - 6:19)**

The agenda was approved.

**3. APPROVAL OF MINUTES (6:19 - 6:22)**

**3.A** [19-0651](#) Approval of May 15, 2019 Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT (6:22 - 6:30) - None**

**5. ANNOUNCEMENTS (6:30 - 6:40)**

Staff made announcements.

**6. BUSINESS ITEMS**

- 6.A     [19-0652](#)            Briefing on *Preliminary 2020 - 2025 Capital Facilities Plan* (CFP) and  
                                 Approving a Method to Review It

**Chair Yunker Carlson moved to form a subcommittee to draft a letter with the BPAC's feedback on the Preliminary 2020 - 2025 CFP with Committee member Tallman, Committee member Riedmayer, Committee member Bremner, and Committee member Brown. Committee member Vleck seconded. Motion passed unanimously.**

**Committee member Brown moved to nominate herself as chair of the 2020 - 2025 CFP subcommittee. Committee member Bremner seconded. Motion passed unanimously.**

- 6.B     [19-0653](#)            Transportation Master Plan: Review Pedestrian and Bicycle Projects

**The discussion was completed.**

**7.       HOUSEKEEPING (8:05 - 8:15)**

- 7.A     [19-0654](#)            Housekeeping: Quick Reference Work Plan

**The report was received.**

**8.       ADJOURNMENT (8:15)**

Chair Yunker Carlson adjourned the meeting at 8:17 p.m.