



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
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Monday, November 4, 2019

6:30 PM

Room 207

1. CALL TO ORDER

Chair Richmond called the meeting to order at 6:32 p.m.

1.A ROLL CALL

Present: 6 - Chair Carole Richmond, Vice Chair Kento Azegami, Commissioner Tammy Adams, Commissioner Travis Burns, Commissioner Candi Millar and Commissioner Aaron Sauerhoff

Excused: 2 - Commissioner Rad Cunningham and Commissioner Paula Ehlers

1.B OTHERS PRESENT

City of Olympia Community Planning and Development staff:
Senior Planner Joyce Phillips

City of Olympia Public Works staff:
Senior Planner Sophie Stimson

Intercity Transit staff:
General Manager Ann Freeman-Manzanares
Development Director Eric Phillips
Planning Manager Rob LaFontaine
Senior Planner Steve Swan
Associate Planner Michael Burnham

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [19-0999](#) Approval of October 21, 2019 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Phillips shared announcements.

6. BUSINESS ITEMS**6.A** [19-0988](#) Intercity Transit Briefing

Staff with Intercity Transit briefed the Commission on their current services and projects that are underway.

The information was received.

6.B [19-0977](#) Briefing on the Downtown Design Guidelines - Site Elements and Design Section (18.120.300s)

Ms. Phillips shared an informational briefing on section three, Site Elements and Design, of the Downtown Design Guidelines.

The information was received.

7. REPORTS

Commissioners shared reports on outside meetings attended.

8. OTHER TOPICS

Ms. Phillips gave an update on the Growth Management Hearings Board decision received last week.

9. ADJOURNMENT

The meeting adjourned at 8:23 p.m.

Upcoming

The next regular Planning Commission meeting is November 18, 2019.