



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
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Monday, November 18, 2019

6:30 PM

Room 207

1. CALL TO ORDER

Chair Richmond called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 8 - Chair Carole Richmond, Vice Chair Kento Azegami, Commissioner Tammy Adams, Commissioner Travis Burns, Commissioner Rad Cunningham, Commissioner Paula Ehlers, Commissioner Candi Millar and Commissioner Aaron Sauerhoff

1.B OTHERS PRESENT

City of Olympia Community Planning and Development staff:
Senior Planner Stacey Ray
Senior Planner Joyce Phillips

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [19-1057](#) Approval of November 4, 2019 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Ray and Ms. Phillips shared announcements.

6. BUSINESS ITEMS

6.A [19-1041](#) Briefing on the Downtown Design Guidelines - Building Design Section (18.120.400s)

Ms. Phillips shared information, including a PowerPoint and handouts on the Building Design section of the Downtown Design Guidelines.

The discussion was completed.

7. REPORTS

Commissioners reported on outside meetings attended.

8. OTHER TOPICS

Commissioners followed-up on information shared at their Annual Retreat.

9. ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Upcoming

The next regular Planning Commission meeting is December 2, 2019.