



# Meeting Minutes

## Bicycle and Pedestrian Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Michelle Swanson  
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**Wednesday, November 20, 2019**

**6:15 PM**

**Council Chambers**

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**1. CALL TO ORDER (6:15 - 6:16)**

Chair Yunker Carlson called the meeting to order at 6:15 p.m.

**1.A ROLL CALL (6:16 - 6:17)**

**Present:** 7 - Chair Brittany Yunker Carlson, Vice Chair Barb Bumann, Committee member Alison Bremner, Committee member David Copley, Committee member Scott Morgan, Committee member Jon Tallman and Committee member Jan Vleck

**Excused:** 2 - Committee member Rebecca Brown and Committee member Jennifer Riedmayer

**2. APPROVAL OF AGENDA (6:17 - 6:19)**

The agenda was approved.

**3. APPROVAL OF MINUTES (6:19 - 6:22)**

**3.A [19-1078](#)** Approval of September 18, 2019 Bicycle and Pedestrian Advisory Committee Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT (6:22 - 6:30)**

Andreas Wolfe Washington State Department of Transportation spoke.

**5. ANNOUNCEMENTS (6:30 - 6:40)**

Announcements were made.

**6. BUSINESS ITEMS**

**6.A [19-1079](#)** West Bay Park Recreation, Trail and Restoration Analysis Report

Laura Keehan Planning and Design Manager for Olympia Parks, Arts and Recreation, briefed the Committee.

**Information only. No action requested.**

**6.B**     [19-1080](#)            Traffic Collisions Report

Andrew Beagle, Transportation Engineering Supervisor, and Michelle Swanson, Associate Planner, briefed the Committee.

**Information only. No action requested.**

**6.C**     [19-1081](#)            Transportation Master Plan Update

Sophie Stimson, Transportation Planning Supervisor, briefed the Committee.

**Information only. No action requested.**

**6.E**     [19-1082](#)            Officer Elections

By unanimous consent, Committee Member Copley facilitated office elections. Committee Member Copley nominated Brittney Yunker Carlson to serve as Chair.

Committee Member Jan Vleck nominated Barb Bumann to serve as Vice Chair.

**Brittany Yunker Carlson was elected chair for 2020 by acclamation.**

**Barb Bumann was elected vice-chair for 2020 by acclamation.**

**7.        HOUSEKEEPING (8:05 - 8:15)**

**7.A**     [19-1083](#)            Housekeeping: Quick Reference Work Plan

**Chair Yunker Carlson moved to change the start time for all future meetings to 6 p.m. Committee member Vleck seconded. The motion carried unanimously.**

**8.        ADJOURNMENT (8:15)**

Chair Yunker Carlson adjourned the meeting at 8:01 p.m.