

# City of Olympia

*City Hall  
601 4th Avenue E  
Olympia, WA 98501*



## **Meeting Minutes - Draft**

**Thursday, October 17, 2019**

**6:00 PM**

**New Location**

**Priest Point Park Maintenance Facility**

**Parks and Recreation Advisory Committee**

**1. CALL TO ORDER**

Meeting called to order at 6:00 p.m.

**Present:** 7 - Chair Maria Ruth, Committee member Barbara Benson, Committee member Kyle Guzlas, Committee member Rhianna Hruska, Committee member Brock Milliern, Committee member Kim Murillo and Committee member Rhonda Olnick

**Absent:** 1 - Committee member Candace Jacobs

**2. APPROVAL OF AGENDA**

Agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** Approval of August 15, 2019 Parks and Recreation Advisory Committee Meeting Minutes

**Attachments:** [Minutes](#)

Minutes were approved.

**3.B** Approval of September 19, 2019 Parks and Recreation Advisory Committee Meeting Minutes

**Attachments:** [Minutes](#)

Minutes were approved.

**4. PUBLIC COMMENT**

Bob Jacobs spoke.

**5. ANNOUNCEMENTS**

Two online surveys are open to gather feedback on the Friendly Grove playground designs and the LBA Woods Trail Improvements project. Orca Recovery Day event will be held on Saturday, October 19 10am-1pm at West Bay Park.

**6. BUSINESS ITEMS**

**6.A** LBA Woods Trail Improvements Public Input Briefing

**Attachments:** [LBA Woods Trail Improvements Survey Results](#)

Sarah Giannobile, Parks Associate Planner, reviewed the feedback received from the online survey. Members asked clarifying questions.

**6.B** Tour of Priest Point Park Maintenance Facility

Sylvana Niehuser, Parks Operations and Maintenance Manager, provided a tour of the maintenance facility.

**6.C** Volunteers in Parks

Amy Stull, Parks Stewardship Supervisor, presented an overview of the Park Stewardship Program including the Volunteers in Parks and Environmental Education programs. Members asked clarifying questions.

**6.D** 2020-2025 Capital Facilities Plan and Capital Asset Management Plan (CAMP)

**Attachments:** [Web link to Prelim CFP](#)

[Draft recommendation letter](#)

**Motion was made to recommend for approval the draft 2020-2025 Preliminary Capital Facilities Plan as proposed. Motion passed unanimously.**

**6.E** Annual 2019 Park Evaluation Surveys

Members reported on their park evaluation surveys. Parks surveyed were Grass Lake Nature Park, Karen Fraser Woodland Trail, and LBA Park and Woods. Sylvana will report back to the Committee in early 2020 on any items maintenance staff was able to improve based on the surveys.

**7. REPORTS**

- A. North Capitol Campus Heritage Park Development Assoc. - No report.
- B. Olympia Metropolitan Parks District (OMPD) Advisory Board - Rhianna Hruska reported that the Committee reviewed the 2020 OMPD budget and drafted a recommendation letter.

**8. QUESTIONS OF STAFF AND FUTURE AGENDA ITEMS**

None.

**9. ADJOURNMENT**

Meeting adjourned at 8:00 p.m.

**Upcoming**

Next meeting scheduled for January 16, 2020.

## **Accommodations**