



Meeting Minutes

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Heritage Commission
Contact: Marygrace Goddu
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Wednesday, November 20, 2019

6:30 PM

Room 112

Special Meeting

1. CALL TO ORDER

Commissioner Miller called the meeting to order at 6:32 p.m.

1.A ROLL CALL

Present: 6 - Commissioner Benjamin Helle, Commissioner Audrey Henley, Commissioner Garner Miller, Commissioner Rachel Newmann, Commissioner Gary Stedman and Commissioner Sheila Swalling

Excused: 4 - Chair Kat Kelly, Vice Chair Holly Davies, Commissioner Andrea Pareigis and Commissioner Susan Rohrer

Absent: 1 - Commissioner Maurice Major

1.B OTHERS PRESENT

City of Olympia Community Planning and Development staff:
Senior Planner and Historic Preservation Officer Marygrace Goddu
Senior Planner Joyce Phillips

2. APPROVAL OF AGENDA

Ms. Goddu asked that a staff report be added to Item 8 and Commissioner Helle requested that Item 6.D come before Item 6.C.

Commissioner Swalling moved, seconded by Commissioner Stedman, to approve the agenda as amended.

3. APPROVAL OF MINUTES

3.A [19-1071](#) Approval of October 23, 2019 Meeting Minutes

Commissioners Helle, Henley, and Newmann abstained from voting because they were not present at the meeting for which the minutes were being approved.

The decision was tabled.

4. PUBLIC COMMENT

The following people spoke: Jim Sweeney and Brian Willis.

5. ANNOUNCEMENTS - None

6. BUSINESS ITEMS

6.A [19-1060](#) Downtown Design Guidelines and Related Zoning Code Amendments - Briefing

Ms. Phillips shared information and a PowerPoint presentation on the draft Downtown Design Guidelines and the related code amendments that will take place.

The information was received.

6.B [19-1064](#) Special Property Tax Valuation for 1616 Capitol Way South

Commissioner Swalling and Ms. Goddu shared information about the renovations to the property located at 1616 Capitol Way South.

Commissioner Newmann moved, seconded by Commissioner Swalling, to recommend approval to City Council for the Special Property Tax Valuation for 1616 Capitol Way South. The motion passed unanimously.

6.C [19-1070](#) Heritage Commission 2020 Work Plan Preparation: Review of Preliminary Draft

Ms. Goddu shared information on sections of the draft 2020 Work Plan.

The information was received.

6.D [19-1067](#) Heritage Commission Officers for 2020 - Nominations, Election

Commissioners discussed Officer nominations for the next term and elected to keep the current Officers in their current positions.

Commissioner Newmann moved, seconded by Commissioner Henley, to reelect the current Heritage Commission Officers for another term. The motion passed unanimously.

7. REPORTS

7.A Heritage Review Committee

Commissioner Garner reported on outside meetings attended.

7.B Survey & Designation Committee

No report.

7.C Policy, Ordinance & Guidance Committee

No report.

7.D Marketing, Outreach and Events Committee

No report.

8. OTHER TOPICS

Ms. Goddu shared information about a Black History Month event at the Olympia Center in February that will be hosted by the Olympia Historical Society and Bigelow Musuem. The Historical Society would like to have the Commissioners present for the event.

9. ADJOURNMENT

The meeting was adjourned at 8:31 p.m.

Upcoming