



Meeting Minutes - Draft

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
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Monday, February 24, 2020

6:30 PM

Council Chambers

1. CALL TO ORDER

Chair Millar called the meeting to order at 6:32 p.m.

1.A ROLL CALL

Present: 5 - Chair Candi Millar, Vice Chair Paula Ehlers, Commissioner Tammy Adams, Commissioner Kento Azegami and Commissioner Aaron Sauerhoff

Excused: 2 - Commissioner Rad Cunningham and Commissioner Carole Richmond

Absent: 1 - Commissioner Travis Burns

1.B OTHERS PRESENT

Community Planning and Development Staff:
Senior Planner Cari Hornbein
Senior Planner Joyce Phillips
Associate Planner Catherine McCoy
Interim Director Leonard Bauer

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [20-0185](#) Approval of February 10, 2020 Planning Commission Meeting Minutes

The minutes were corrected to show the public hearing on the Downtown Design Guidelines was closed, and deliberations were tabled.

The minutes were approved as amended.

4. PUBLIC COMMENT

The following people spoke: John Gear, Phyllis Booth, Ryan Hollander, Josh Doyle, Melissa Rasmussen, Forrest Hawes, Brittany Yunker Carlson, Larry Dzieza, Bob Jacobs, Stephanie Bender, Chris van Daalen, Mike McCormick, Allison Specter, Jason Taellious and Holly Gadbaw.

5. STAFF ANNOUNCEMENTS

Ms. Hornbein made announcements.

6. BUSINESS ITEMS**6.A [20-0174](#) Short-Term Rental Status Update**

Mr. Bauer and Ms. McCoy gave a presentation regarding short term rental regulations.

The report was received.

6.B [20-0176](#) Housing Options Code Amendments - Briefing

Ms. Phillips distributed a handout and gave a presentation on the Housing Options Code Amendments.

The report was received.

6.C [20-0175](#) Downtown Design Guidelines and Related Code Amendments - Deliberations

Vice Chair Ehlers moved, seconded by Commissioner Azegami, to approve the Downtown Design Guidelines and Related Code Amendments and forward to Council for consideration. The motion carried by the following vote:

Aye: 5 - Chair Millar, Vice Chair Ehlers, Commissioner Adams, Commissioner Azegami and Commissioner Sauerhoff

Excused: 2 - Commissioner Cunningham and Commissioner Richmond

Absent: 1 - Commissioner Burns

7. REPORTS

Commissioners reported on meetings attended.

8. OTHER TOPICS - None**9. ADJOURNMENT**

The meeting was adjourned at 8:23 p.m.