

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON,  
REALLOCATING \$175,000 FROM COUNCIL APPROVED POLICY ANALYST CONTRACTS TO  
THE GENERAL FUND AS UNALLOCATED FUNDS DUE TO THE FINANCIAL CIRCUMSTANCES  
RELATED TO THE NOVEL CORONAVIRUS COVID-19 PANDEMIC**

**WHEREAS**, on February 29, 2020, Governor Jay Inslee signed Proclamation 20-05 declaring that a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the State, and that the risk of person-to-person transmission throughout Washington State and the United States of America would significantly impact the life and health of our people, as well as the economy of Washington State, and is a public disaster that affects life, health, property or the public peace. The Governor directed State agencies and departments to utilize State resources to do everything reasonably possible to assist political subdivisions of the State in responding to and recovering from the outbreak; and

**WHEREAS**, on March 17, 2020, the Olympia City Council enacted Ordinance No. 7233 declaring a state of public health emergency, and that the Olympia City Council will take all actions within its powers and resources to protect the public peace, health, safety and welfare of the citizens and businesses of the City of Olympia during the novel coronavirus COVID-19 pandemic to mitigate the consequences of the illness and public health emergency taking place and to maintain essential public services such as police, fire, public works and public utilities such as water and solid waste collection; and

**WHEREAS**, on March 23, 2020, the Governor issued Proclamation 20-25 ordering citizens of Washington to stay home, non-essential businesses to cease operations, and restricting essential business activities until midnight April 8, 2020, subject to extension by further order of the Governor; and

**WHEREAS**, on April 2, 2020, the Governor issued Proclamation 20-25.1, amending Proclamations 20-05 and 20-25, extending the order to stay-at-home to May 4, 2020; and

**WHEREAS**, on April 22, 2020, the leadership of the Washington State Senate and House of Representatives responded to Governor Inslee's request on April 17, 2020, agreeing to extend the statutory waivers and suspensions in most of the Governor's Proclamations until the termination of the COVID-19 State of Emergency or May 4, 2020, whichever occurs first. Subsequently, on April 27, 2020, the Governor issued Proclamation 20-25.2 amending and extending his stay-at-home order to May 4, 2020; and

**WHEREAS**, in 2019, the City Council appropriated \$100,000 for Council Policy Analyst contracts. Two on-call contracts were established for the Olympia City Council to use for research and policy evaluation services. The Athena Group and Harvey M. Rose Associates were selected. Subsequently, in 2019, Harvey M. Rose Associates provided an independent analysis of the City's Economic Ecosystem for the Finance Committee. The total cost of that contract was \$25,000. This was the only 2019 contract expense for Council policy analyst services in 2019; and

**WHEREAS**, the 2020 Adopted Operating Budget appropriated \$100,000 for Council Policy Analyst contracts and carried forward \$75,000 of unspent funds from the 2019 budget; and

**WHEREAS**, on April 15, 2020, the Finance Committee proposed reallocating the budget appropriated for the 2020 Council Policy Analyst contracts to the General Fund as unallocated funds. This action would reduce General Fund expenditures and help offset a shortfall in revenue related to the closure of non-essential businesses within the City of Olympia during the COVID-19 pandemic; and

**WHEREAS**, the Finance Committee unanimously passed a motion to reallocate \$175,000 planned for Council Policy Analyst contracts to the 2020 General Fund Operating budget as unallocated funds to cover impacts to revenue as a result of the coronavirus COVID-19 pandemic;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE** as follows:

**Section 1.** Pursuant to Ordinance No. 7233 declaring a state of public health emergency, the Olympia City Council will take all actions within its powers and resources to protect the public peace, health, safety and welfare of the citizens and businesses of the City of Olympia during the novel coronavirus COVID-19 pandemic to mitigate the consequences of the illness and public health emergency taking place and to maintain essential public services such as police, fire, public works and public utilities such as water and solid waste collection.

**Section 2.** The Olympia City Council hereby approves the recommendation of the Finance Committee to reallocate \$175,000 for planned Council Policy Analyst contracts to the 2020 General Fund Operating Budget as unallocated funds to cover negative impacts to revenue as a result of the coronavirus COVID-19 pandemic.

**PASSED BY THE OLYMPIA CITY COUNCIL** this 5<sup>TH</sup> day of May 2020.

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MAYOR

ATTEST:

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CITY CLERK

APPROVED AS TO FORM:

**Mark Barber**

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CITY ATTORNEY