



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, May 5, 2020

5:30 PM

Online or Via Phone

Register to attend: <https://bit.ly/2SovO3x>

Register to testify at public hearings:

5.A - <https://www.surveymonkey.com/r/NQH6QJD>

5.B - <https://www.surveymonkey.com/r/NCM76YS>

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [20-0200](#) Special Recognition - Proclamation Recognizing Olympia Bicycle Month

Councilmember Gilman read the proclamation.

The recognition was received.

2.B [20-0352](#) Special Recognition - Proclamation Recognizing Olympia Heritage Month

Historic Preservation Officer Marygrace Goddu discussed Historic Preservation Month and women of Olympia. Mayor Selby read the proclamation.

The recognition was received.

3. PUBLIC COMMENT - None

4. CONSENT CALENDAR

4.A [20-0366](#) Approval of April 21, 2020 City Council Meeting Minutes

The minutes were adopted.

4.B [20-0345](#) Approval of 2020 Neighborhood Matching Grant Allocation

Councilmember Gilman commented on the neighborhood matching grant recommendations.

The decision was adopted.

4.C [20-0355](#) Approval of a Resolution Authorizing the Purchase of Real Estate Owned by Trevor Tirapelle for Park Purposes

The resolution was adopted.

4.D [20-0358](#) Approval of a Resolution to Reallocate 2020 Lodging Tax Revenue

The resolution was adopted.

4.E [20-0362](#) Approval of a Resolution to Reallocate \$175,000 from Council-Approved Policy Analyst Contracts to Unallocated General Fund

The resolution was adopted.

4. SECOND READINGS (Ordinances)

4.F [20-0310](#) Approval of an Ordinance Amending the City of Olympia Zoning Map to Rezone the Stoll Road Property

The ordinance was adopted on second reading.

4.G [20-0329](#) Approval of an Ordinance to Establish a Process to Add a Pool of Citizen Representatives to Assist with Investigations Pursuant to State Initiative 940

The ordinance was adopted on second reading.

4. FIRST READINGS (Ordinances) - None

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Gilman, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

5. PUBLIC HEARING

5.A [20-0349](#) Public Hearing to Consider an Ordinance Declaring a Continuing State of a Public Health Emergency Related to Homelessness and COVID-19 -

First and Final Reading

Interim Assistant City Manager Keith Stahley provided background on the continuing health crisis and highlighted City efforts to assist unhoused citizens.

Mayor Selby opened the public hearing, noted no one signed up to testify, and closed the public hearing.

Councilmember Cooper moved, seconded by Councilmember Parshley, to approve the ordinance on first and final reading to declare a continuing state of public health emergency relating to human health and environmental conditions caused by increasing homelessness in our community. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

- 5.B** [20-0356](#) Public Hearing to Consider Amendments to the Annual Action Plan to Reallocate New (CDBG-CV) and Existing (Program Year 2019 and 2020) Community Development Block Grant Funds due to the COVID-19 Public Health Emergency

Mr. Stahley provided background on CDBG funding allocations. Home Fund Program Manager Cary Retlin highlighted program activities. Councilmembers asked clarifying questions.

Mayor Selby opened the public hearing. Michael Cade spoke. Mayor Selby closed the public hearing.

The public hearing was held and closed.

6. OTHER BUSINESS

- 6.A** [20-0347](#) Approval of an Ordinance Related to Downtown Design Guidelines

Senior Planner Joyce Phillips gave a presentation on downtown design guidelines. Councilmembers asked clarifying questions.

Councilmember Gilman moved, seconded by Councilmember Parshley, to approve the ordinance related to downtown design guidelines on first reading and forward to second reading. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

- 6.B** [20-0365](#) Council Discussion Regarding Executive Search for a City Manager

Mayor Selby discussed background on the City Manager search process since former

City Manager Steve Hall's retirement.

Councilmembers discussed the proposal to suspend the search for City Manager and spoke in support of appointing Jay Burney to the position.

Councilmember Cooper moved, seconded by Mayor Pro Tem Bateman, to terminate the search for a City Manager and direct the City Attorney to prepare an employment agreement with Steven J. ("Jay") Burney as City Manager for Council's consideration and subsequent action at next week's Council meeting. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

7. CONTINUED PUBLIC COMMENT - None

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings attended.

8.B CITY MANAGER'S REPORT AND REFERRALS - None

9. ADJOURNMENT

The meeting adjourned at 7:25 p.m.