



Meeting Minutes - Draft

Utility Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Eric Christensen
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Thursday, May 21, 2020

5:30 PM

Online and Via Phone

1. CALL TO ORDER

Chair Buffo called the meeting to order.

1.A ROLL CALL

Present: 7 - Chair Mike Buffo, Vice Chair Cullen Stephenson, Committee member Michael Bradley, Committee member Donald Krug, Committee member Kristin Lamson, Committee member Eleanor (Pat) Vernon and Committee member Roger Wilson

Absent: 2 - Committee member Dennis Bloom and Committee member Arland Schneider

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[20-0393](#) Approval of March 5, 2020 UAC Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - No public comment

5. ANNOUNCEMENTS FROM UAC AND STAFF

Mr. Christensen and Mr. Franks provided the following announcements:

- Welcomed new UAC members Kristin Lamson, Donald Krug and Michael Bradley
- Reviewed the UAC's authority set forth in Olympia Municipal Code 2.100.420
- Reviewed the budgets and financial structure for the four utilities of Drinking Water, Wastewater, Storm and Surface Water and Waste ReSources.
- Briefing on utility operations during the Covid-19 pandemic.
- Update on Percival Creek bridge and sewer line repair.
- Update to the emergency response and repair of the water main break at Yelm Highway and Rich Road.

6. BUSINESS ITEMS

[20-0394](#) Utility Advisory Committee Work Plan

Mr. Christensen and Mr. Franks reviewed the draft 2020-2021 with the UAC. The work plan was re-drafted with a three tiered approach from the Council General Government Committee:

TIER 1: Any new work plan items that relate or seize on opportunities and/or learnings related to the COVID-19 emergency.

TIER 2: Any items currently on the work plan that support the City's recovery from the COVID-19 emergency

TIER 3: Any items that are critical to advancing City Council priorities, as follows:

- Homeless Response Plan/Implementation
- Regional Climate Mitigation Plan
- Transportation Master Plan
- Parks Plan
- Yelm Highway Master Plan
- SE Annexation
- Housing Options (1923)
- Fire Regionalization
- Economic Development
- Other City management plans, including utility plans and the Capital Facilities Plan

After discussion between City staff and UAC members, the committee amended the 2020-2021 UAC work plan as follows:

- The UAC does not normally meet in August. The committee will hold a meeting on August 6th due to cancellation of the April 2020 meeting.
- Strike the Tour of Utility Facilities from May 2020.
- Strike the Recycling Update item from June 2020.
- Strike the Sea Level Rise Update item from June 2020.
- Move the Storm and Surface Water Rate Structure Change item originally scheduled for April 2020 to August 2020.
- Move the Lifeline Rate Update item originally scheduled for April 2020 to June 2020.
- Move the Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges item June 2020 to August 2020.

Committee member Stephenson moved, seconded by Committee member Wilson, to hold a UAC meeting on August 6th to discuss utility budgets and rates. Motion carried.

Committee member Wilson moved, seconded by Committee member Stephenson, to approve the draft 2020-2021 UAC work plan as amended. Motion carried.

9. ADJOURNMENT

Chair Buffo adjourned the meeting at 6:57 p.m.