



Meeting Minutes - Draft

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Wednesday, April 22, 2020

5:00 PM

Online or Via Phone

Register to attend: <https://attendee.gotowebinar.com/register/207333114915980558>

1. CALL TO ORDER

The meeting was called to order at 5:04 p.m.

2. ROLL CALL

Present: 3 - Chair Renata Rollins, Committee member Dani Madrone and Committee member Clark Gilman

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

No public comment was submitted.

5. APPROVAL OF MINUTES

- 5.A** [20-0336](#) Approval of February 18, 2020 General Government Committee Meeting Minutes

The minutes were approved.

- 5.B** [20-0337](#) Approval of February 20, 2020 General Government Committee Meeting Minutes

The minutes were approved.

- 5.C** [20-0338](#) Approval of February 26, 2020 General Government Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A** [20-0335](#) Consideration of Allocation and Reallocation of Existing and New Community Development Block Grant (CDBG) Funds

Interim Assistant City Manager Keith Stahley gave an overview of the Corona Virus Aid,

Relief and Economic Security (CARES) Act. The Act made available \$5 Billion in Community Development Block Grant - Corona Virus (CDBG -CV) funds. Olympia's initial allocation is \$237, 383 based on a current formula driven my population. The City may get additional funding in the future.

Mr. Stahley noted there are other CDBG funds available to be allocated including \$588,000 for Program Year 2019 and \$350,000 for Program Year 2020, making an available total of \$1,227,383. He shared specific waivers that have been changed for amendments or new plans. Most notably, expenditures related to COVID-19 spent prior to the passing of the CARES act are eligible for reimbursements; and the public comment period on new or changed plans has been shortened to five days.

Interim Assistant City Manager Stahley shared program examples and potential uses of the funding. He highlighted business support programs, enhancing food security programs and expanding shelter outreach.

Committee members asked clarifying questions. The committee agreed to put forward the proposed plan to the full City Council for consideration.

The recommendation was approved and forwarded to the full Council for consideration.

6.B [20-0334](#)

Preparation for Council's Mid-Year Retreat on June 13, 2020

Committee Members, City Manager Jay Burney and Strategic Communications Director Kellie Purce Braseth discussed the City Council's mid-year retreat. Chair Rollins discussed the upcoming Special General Government "Recovery Roundtable" meeting and how the discussions at that meeting could shape the agenda for the mid-year retreat. Committee members were in agreement and noted this is a time to examine the values that come into focus during a crisis and new opportunities that arise. The Committee discussed the format of the upcoming special meeting, noting they would like to use the participatory leadership model facilitated by Senior Planner Stacey Ray, along with visual representation of the discussion. The discussion that occurs at the special meeting can be used as the retreat structure for a deeper discussion on the issues that emerge.

Mr. Burney noted as the agenda gets scoped, that will help determine whether the mid-year retreat will take place over one or two days. It was noted that no matter the format, if the meeting is held virtually, plenty of breaks should be built in.

Suggestions for agenda topics include:

Response and Recovery efforts related to COVID-19.

Revaluating the 2020 work plans of the Council and Advisory Committee.

How to restart other operations that have been paused to respond to COVID-19.

Emergency Management perspective on what recovery mean.

Committee members asked clarifying questions.

Mr. Burney shared he will explore possible dates to reschedule the Mid-Year Retreat currently scheduled on June 13.

The discussion was completed.

7. REPORTS AND UPDATES

Chair Rollins noted the Committee met earlier for a Town Hall discussion.

Ms. Braseth discussed the upcoming meeting with Advisory Committee Chairs, noting each Committee will present a revised work plan.

8. ADJOURNMENT

The meeting adjourned at 6:30 p.m.