

## 2020-21 BPAC Quick Reference Work Plan

Meeting	Items	Time needed	Anticipated deliverable
May 20 <sup>th</sup>	OPMA training	20 min	None
	Work Plan review	30 min	Work Plan to Council
June 17 <sup>th</sup>	Transportation Master Plan ➤ Update	45 min	Comments to staff
July 15 <sup>th</sup>	Capital Facilities Plan ➤ Briefing ➤ Form CFP Subcommittee	45 min	Subcommittee
September 16 <sup>th</sup>	CFP Memo ➤ Discussion	45 min	Memo to Council
November 18 <sup>th</sup>			
	New member applications ➤ Form subcommittee to review them?	5 min	Subcommittee?
	Officer elections	15 min	Chair, Vice Chair elected for 2020
January 20 <sup>th</sup> 2021	Review new member applications	60 min	Recommendation to City Council
	2021-22 Work Plan	25 min	Work Plan to Council
March 17 <sup>th</sup> 2021	Engineering Design & Development Standards ➤ Briefing and review		Comments to staff
	Traffic safety briefing	30 min	Comments to staff