



Meeting Minutes - Draft

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, June 18, 2020

5:00 PM

Online and via phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_PiSrkgg4Q2ODiaSlJzW5g

1. CALL TO ORDER

Chair Gilman called the meeting to order at 5:01 p.m.

2. ROLL CALL

Present: 3 - Chair Clark Gilman, Committee member Dani Madrone and
Committee member Jessica Bateman

2.A OTHERS PRESENT

City Manager Jay Burney

Community Planning and Development Staff:

Director Leonard Bauer

Home Fund Program Manager Cary Retlin

Parking Program Analyst Max DeJarnatt

Assistant City Engineer Steve Sperr

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

The following people spoke: Chris Van Daalen and Heather Burgess

5. APPROVAL OF MINUTES

5.A [20-0482](#) Approval of May 21, 2020 Land Use & Environment Committee Meeting
Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [20-0467](#) Briefing on Multi-Family Tax Exemption Program

Mr. Retlin gave a briefing on the Multi-Family Tax Exemption (MFTE) Program. The Committee requested the inclusion of an analysis of the MFTE program and other tools be provided for affordable housing. The housing needs assessment currently underway by Thurston Regional Planning Council for Lacey, Olympia and Tumwater should be included as part of the analysis.

The Committee would like to examine an expansion of areas eligible for the 12-year program, through possibly including neighborhood centers and looking at incentivizing 2-3-bedroom units and home ownership. Also, a profitability analysis and potential cap on profits. The focus needs to be on reducing cost-burdens to households.

The Committee wishes to explore the best ways to engage the public and timing for identifying specific actions that can move forward, as well as prepare for a study session and 3rd party analysis of MFTE program in conjunction with other affordable housing tools.

The discussion was completed.

6.B [20-0444](#) 2020 Engineering Design and Development Standards Update

Mr. Sperr gave a briefing on the 2020 Engineering Design and Development Standards (EDDS) Update.

The Committee agreed with the list of proposed changes to the EDDS for 2020 and recommended they be forwarded to the full Council for approval.

The information was provided.

6.C [20-0465](#) Parking Strategy Implementation Update

Mr. DeJarnatt gave briefing on the Parking Strategy Implementation Updates.

The Committee requested a survey related to 15-minute free parking downtown be completed before a decision to remove that program is made. That survey could include questions about how the current curbside pickup spaces could serve the same purpose.

The discussion was completed.

6.D [20-0462](#) South Capitol Neighborhood Parking Strategy

Mr. DeJarnatt gave briefing on the South Capitol Neighborhood Parking Strategy.

The Committee agreed with the staff and neighborhood recommendation to adopt changes to OMC 10.16.055 and 4.70 related to residential parking and forward to the full City Council for consideration.

The discussion was completed.

7. REPORTS AND UPDATES

Mr. Bauer provided an update on implementation of work items related to the

Committee's direction to review City regulations that may affect housing production.
Mr. Bauer updated Committee members on planned agenda items for next meeting.
The committee requested two additions to the work program:
1) The referral from City Council related to farmland preservation.
2) Near-term actions related to landlord-tenant issues.

8. ADJOURNMENT

The meeting adjourned at 7:15 p.m.