



Meeting Minutes - Draft

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
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Monday, August 17, 2020

6:30 PM

Online and via phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_mhsZQO80SXud63nLeo3H2Q

1. CALL TO ORDER

Vice Chair Ehlers called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Vice Chair Paula Ehlers, Commissioner Tammy Adams,
Commissioner Rad Cunningham, Commissioner Yen Huynh,
Commissioner Carole Richmond and Commissioner Aaron Sauerhoff

Excused: 3 - Chair Candi Millar, Commissioner Kento Azegami and Commissioner
Travis Burns

STAFF PRESENT

Senior Planner Cari Hornbein
Planning and Engineering Manager Tim Smith
Financial Services Director Nancy Lien
Parks, Arts and Recreation Finance and Policy Coordinator Tammy LeDoux
Assistant City Manager Keith Stahley
Transportation Program and Planning Supervisor Sophie Stimson
Engineering and Planning Supervisor Susan Clark
General Services Director Meliss Maxfield
Fire Chief Mark John
Assistant Fire Chief Mike Buchanan
Supervisor III Toby Levens

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[20-0635](#) Approval of August 3, 2020 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Hornbein made announcements.

6. BUSINESS ITEMS

6.A [20-0633](#) Briefing on the Preliminary Capital Facilities Plan, 2021-2026 Financial Plan

Ms. Lien gave a presentation.

The report was received.

6.B [20-0630](#) Briefing on the Preliminary Capital Facilities Plan, 2021-2026 Financial Plan - Department Presentations

Staff gave presentations.

The information was provided.

6.C [20-0632](#) Organizational Retreat

The discussion was postponed.

7. REPORTS - None

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting was adjourned at 9:08 p.m.