

Housing and Home Fund 2021 Budget Discussion

Finance Committee: Special Meeting -- October 14, 2021

Keith Stahley, ACM

Cary Retlin, Home Fund and Housing Program Manager



Housing and Home Fund Budget 2021

HOME FUND OPERATING - FUND 142			
EXPENDITURE ACCT #	EXPENDITURE ACCOUNT DESCRIPTION	2021	
		BUDGET	NOTES
142-4060-716.11-01	Salaries and Wages / Salaries and Wages	141,242	Home Fund Admin 1.5 FTE (Total = 184,540)
142-4060-716.21-01	Personnel Benefits / Personnel Benefits	43,298	
142-4060-716.41-01	Other Services & Charges / Professional Services	475,820	
142-4060-716.47-04	Public Utility Service / Dump Fees	65,000	
142-4060-716.49-00	Homeless Services / Miscellaneous	15,000	
142-4060-716.49-01	Miscellaneous / General Miscellaneous	100,288	Misc. Homeless response
142-4061-716.11-01	Salaries and Wages / Salaries and Wages	15,436	CDBG/1406 Admin - Portion of 1.25 FTE (Total = \$18,870)
142-4061-716.21-01	Personnel Benefits / Personnel Benefits	3,434	
142-4061-716.41-01	Other Services & Charges / Professional Services	300,000	
142-4061-716.49-00	Homeless Services / Miscellaneous	10,638	
142-4062-716.11-01	Salaries and Wages / Salaries and Wages	53,804	Homeless Response Coordinator 1 FTE (Total = \$72,625)
142-4062-716.21-01	Personnel Benefits / Personnel Benefits	18,821	
142-4062-716.31-02	Office and Operating Supp / Misc Operating Supplies	7,000	
142-4062-716.41-01	Other Services & Charges / Professional Services	125,000	
142-4062-716.42-00	Homeless Services / Communication	2,520	
142-4062-716.43-00	Homeless Services / Travel	3,000	Administration (travel)
142-4062-716.49-00	Homeless Services / Miscellaneous	15,250	Administration (e.g., supplies, training)
142-4062-716.49-03	Miscellaneous / Registration, Certificate	3,000	Administration (conferences)
142-4062-716.49-09	Miscellaneous / Printing and Binding	1,000	Administration (printing)
142-4062-716.99-03	Other Interfund Charges / PC Replacement	42,533	Housing program contribution to Rapid Response Team & Administration (PC's)
142-4063-716.41-01	Other Services & Charges / Professional Services	809,854	Contracts with CCS-mitigation, UGM-secure storage & CYS-24/7 shelter
142-4063-716.49-00	Homeless Services / Miscellaneous	180,146	Misc. Homeless response
	TOTAL EXPENDITURES	2,432,084	

Housing and Home Fund Budget Detail

2021 Preliminary Expense Budget - Housing Program										
Activity	Fund 142 - Operating Interfund				CDBG - CV	CDBG PY 2020	Fund 003 (#4601)	Fund 003 (#4608)	Other (PY2021 CDBG)	TOTAL
	Home Fund (#4060)	Utility Tax (#4062)	Loan/Other (#4063)	HB 1406 Sales Tax (#4061)						
Home Fund Admin (1.5 FTE) - Salaries & Benefits	\$ 184,540									\$ 184,540
Homeless Response Coordinator (1 FTE) - Salary & Benefits		\$ 72,625			\$ 35,080					\$ 107,705
CDBG Administration (1.25 FTE) - Salary & Benefits				\$ 18,870		\$ 59,996			\$ 29,998	\$ 108,864
Administration (tools, supplies, etc.)		\$ 16,520		\$ 10,638	\$ 4,759					\$ 31,917
Interfund Charges (PC's)		\$ 2,533								\$ 2,533
LIHI - Plum Street Village	\$ 475,820									\$ 475,820
CCS - Mitigation Site			\$ 547,030							\$ 547,030
UGM - Secure Storage			\$ 43,164							\$ 43,164
CYS Youth Shelter			\$ 219,660							\$ 219,660
Faith Based Site Support		\$ 125,000								\$ 125,000
Permanent Housing Project Support (RHC ILA)				\$ 300,000						\$ 300,000
Homeless/Housing Project Support							\$ 50,000	\$ 30,000		\$ 80,000
PSV, Mitigation Dump Fees	\$ 65,000									\$ 65,000
Mitigation portables or other misc.	\$ 15,000									\$ 15,000
Camp clean-ups, fencing, etc.			\$ 80,000							\$ 80,000
Transfer to Rapid Response Team		\$ 40,000								\$ 40,000
Misc Homeless Response	\$ 100,288	\$ 15,250	\$ 100,146							\$ 215,684
TOTAL	\$ 840,648	\$ 271,928	\$ 990,000	\$ 329,508	\$ 39,839	\$ 59,996	\$ 50,000	\$ 30,000	\$ 29,998	\$2,641,917
Budgeted Revenue										
Home Fund (#4060)	\$ 840,705									
Utility Tax (#4062)		\$ 271,939								
Interfund Loan/Other (#4063)			\$ 990,000							
HB 1406 (#4061)				\$ 329,491						
CDBG- CV 2021 Allotment										
CDBG - PY2020 Allotment						\$ 59,996				
Fund 003 (#4601)							\$ 50,000			
Fund 003 (#4608)								\$ 30,000		

Housing and Home Fund Budget Detail

Activity	2021 Preliminary Operating Budget - Fund 142				TOTAL
	Home Fund (#4060)	Utility Tax (#4062)	Loan/ Other (#4063)	HB 1406 Sales Tax (#4061)	
Home Fund Admin (1.5 FTE) - Salaries and Benefits	\$ 184,540				\$ 184,540
Homeless Response Coordinator (1 FTE) - Salary & Benefits		\$ 72,625			\$ 72,625
CDBG Administration (1.25 FTE) - Salary & Benefits				\$ 18,870	\$ 18,870
Administration (tools, supplies, etc.)		\$ 16,520		\$ 10,638	\$ 27,158
Interfund Charges (PC's for Cary, Teal, Jessica)		\$ 2,533			\$ 2,533
LIHI - Plum Street Village	\$ 475,820				\$ 475,820
CCS - Mitigation Site			\$ 547,030		\$ 547,030
UGM - Secure Storage			\$ 43,164		\$ 43,164
CYS Youth Shelter			\$ 219,660		\$ 219,660
Faith Based Site Support		\$ 125,000			\$ 125,000
Permanent Housing Project Support (RHC ILA)				\$ 300,000	\$ 300,000
PSV, Mitigation Dump Fees	\$ 65,000				\$ 65,000
Mitigation portables or other misc.	\$ 15,000				\$ 15,000
Camp clean-ups, fencing, etc.			\$ 80,000		\$ 80,000
Transfer to Rapid Response Team		\$ 40,000			\$ 40,000
Misc Homeless Response	\$ 100,288	\$ 15,250	\$ 100,146		\$ 215,684
TOTAL BUDGETED EXPENDITURES	\$ 840,648	\$ 271,928	\$ 990,000	\$ 329,508	\$2,432,084
Budgeted Revenue					
Home Fund (#4060)	\$ 840,705				
Utility Tax (#4062)		\$ 271,939			
Interfund Loan/Other (#4063)			\$ 990,000		
HB 1406 (#4061)				\$ 329,491	
Total	\$ 840,705	\$ 271,939	\$ 990,000	\$ 329,491	\$2,432,135
Revised Estimated Revenue					
Home Fund (#4060)	\$ 691,006				
Utility Tax (#4062)		\$ 261,734			
Interfund Loan/Other (#4063)			\$ 985,000		
HB 1406 (#4061)				\$ 291,145	
Fund Balance from 2020					\$ 219,000
Total	\$ 691,006	\$ 261,734	\$ 985,000	\$ 291,145	\$ 219,000
					\$2,447,885
Budgeted Resources Less Revised Estimate	\$ 149,699	\$ 10,205	\$ 5,000	\$ 38,346	\$ 203,250

CDBG Budget 2021

Olympia COVID CDBG and Economic Recovery Response					
		CDBG-CV3	CDBG	Economic Recovery Fund	CDBG Program Year
<u>Emergency Food Assistance</u>					
	South Sound Senior Center	\$ 50,000	\$ 100,000	\$ -	PY2019
	Food Bank of Thurston County	\$ 50,000	\$ 120,000	\$ -	PY2019
	Community Kitchen (CCS)	\$ -	\$ 40,000	\$ -	PY2019
	Union Gospel Mission Kitchen	\$ -	\$ 15,000	\$ -	PY2019
	Union Gospel Mission Kitchen	\$ -	\$ 25,000	\$ -	CDBG-CV
	Food Assistance Subtotal	\$ 100,000	\$ 300,000	\$ -	
<u>Economic Development</u>					
	Business Support Programs	\$ -	\$ 102,383	\$ 25,000	CDBG-CV
	Business Support Programs	\$ -	\$ 47,617		PY2019
	Northwest Coop Development Center	\$ -	\$ 50,000		PY2020
	Enterprise for Equity	\$ -	\$ 65,000		PY2020
	Thurston Asset	\$ -	\$ 50,000		PY2020
	Economic Development Council	\$ -	\$ 97,500	\$ 50,000	PY2020
	Evening Outreach	\$ 100,000		\$ -	
	United Way	\$ -	\$ -	\$ 50,000	
	Thurston Chamber	\$ -	\$ -	\$ 18,000	
	Olympia Downtown Association	\$ -	\$ -	\$ 38,650	
	Regional Recovery Task Force	\$ -	\$ -	\$ 70,000	
	J Robertson Co.	\$ -	\$ -	\$ 50,000	
	Childcare	\$ -	\$ -	\$ -	
	Eco Devo Subtotal	\$ 100,000	\$ 412,500	\$ 301,650	
<u>Shelter, Housing and Human Services</u>					
	Shelter and emergency housing			\$ -	
	Foundation for the challenged	\$ -	\$ 59,000	\$ -	PY2019
	Homeless Response Coordinator	\$ 32,625	\$ 150,000	\$ -	CDBG-CV
	Downtown Ambassadors	\$ -	\$ 113,529	\$ -	PY2020
	Housing Subtotal	\$ 32,625	\$ 322,529	\$ -	
	SECTION 108 LOAN REPAYMENT		\$ 56,000		PY2019
	CDBG Program Subtotal	\$ 232,625	\$ 1,091,029	\$ -	
<u>CDBG Administration</u>					
	CDBG Program Management - PY2020	\$ 120,000	\$ 92,500	\$ -	PY2020
		CDBG-CV3 TOTAL	CDBG TOTAL	ECONOMIC RECOVERY TOTAL	
		\$ 352,625	\$ 1,183,529	\$ 603,300	



Questions