

City of Olympia
UAC 2021-2022 Work Plan

Month	Request/Description	Staff	Time Needed	UAC Action	Council Focus
Apr-21	Water System Plan, Goals and Objectives (to include water conservation)	Susan Clark	40 minutes	Review and provide feedback to staff	Utility Management Planning
	2021 Water Quality Report	Cheri Reimers	20 minutes	Review and provide feedback to staff	NA
	Storm and Surface Water Rate Structure	Eric Christensen or Susan Clark	30 minutes	Review and provide feedback to staff and approval to launch public outreach	Justice and Equity
May-21	Waste ReSources Plan	Gary Franks	45 minutes	Review and provide feedback to staff	Utility Management Planning
	General Facility Charges for Low Income Housing	Eric Christensen	20 minutes	Review and provide feedback to staff	Justice and Equity
	Asset Management - Renewal and Replacement Costs	Eric Christensen	20 minutes	Review and provide feedback to staff	Utility Management Planning
Jun-21	American Water Works Association Benchmarking Performance Indicators	Eric Christensen	30 minutes	Review and provide feedback to staff	Justice and Equity
	LOTT Clean Water Alliance Cost of Service Analysis	Justin Long	20 minutes	Review and provide feedback to staff	Justice and Equity
	Sea Level Rise Response Update	Eric Christensen	20 minutes	Review and provide feedback to staff	Utility Management Planning
	Utilities - Quarterly Financial & Customer Assistance Program Updates	Eric Christensen	15 minutes	Review and provide feedback to staff	Justice and Equity
No meeting July 2021					
Aug-21	Draft Capital Facility Plan & Operating Budget Drivers	Eric Christensen & Gary Franks	45 minutes	Review and provide feedback to staff	Utility Management Planning
	Water System Plan	Susan Clark	45 minutes	Review, approve and forward to Council	Utility Management Planning
Sep-21	Utility Operating Budgets, Rates, and General Facility Charges (possibly 2 meetings)	Eric Christensen & Gary Franks	60 minutes	Review and provide feedback to staff	Justice and Equity
	Climate Mitigation Update	Pamela Braff	20 minutes	Review and provide feedback to staff	Utility Management Planning
	Utilities - Quarterly Financial & Customer Assistance Program Updates	Eric Christensen	15 minutes	Review and provide feedback to staff	Justice and Equity

City of Olympia
UAC 2021-2022 Work Plan

Month	Request/Description	Staff	Time Needed		UAC Action
Oct-21	Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges (final)	Eric Christensen & Gary Franks	90 minutes	Review and provide feedback to Council through rate recommendation	Justice and Equity
Nov-21	Stormwater Operations Problem Solving (STOPS) Wastewater Operations Problem Solving (WWOPS)	Susan Clark	40 minutes	Review and provide feedback to staff	NA
	Waste ReSources Plan	Gary Franks	45 minutes	Review, approve and forward to Council	Utility Management Planning
Dec-21	UAC Work Plan Development for 2022-2023	Eric Christensen	60 minutes	Review and provide feedback to staff	NA
	Utilities - Quarterly Financial & Customer Assistance Program Updates	Eric Christensen	15 minutes	Review and provide feedback to staff	Justice and Equity
No meeting January 2022					
Feb-22	Approve UAC Work Plan 2022-2023 and Elect Officers	Eric Christensen	45 minutes	Review, approve and forward to Council	NA
	Sea Level Rise Response Update	Eric Christensen	15 minutes	Review and provide feedback to staff	Utility Management Planning
	Recycling Program Update	Ron Jones & Gary Franks	30 minutes	Review and provide feedback to staff	NA
Mar-22	NPDES Annual Report	Jeremy Graham	45 minutes	Review and provide feedback to staff	NA
	Utilities - Quarterly Financial & Customer Assistance Program Updates	Eric Christensen	15 minutes	Review and provide feedback to staff	Justice and Equity

Highlighted items will require a quorum to provide feedback/recommendation to City Council.

Utility Management Planning - advances Council priorities around utility management

Justice and Equity - advances Council priorities around social justice and equity

WA State Utilities and Transportation Commission (UTC) will be monitored. As needed, the UAC may provide the UTC with feedback.