



Meeting Minutes - Draft

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
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Monday, March 15, 2021

6:30 PM

Online and via phone

1. CALL TO ORDER

Chair Millar called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Chair Candi Millar, Vice Chair Aaron Sauerhoff, Commissioner Paula Ehlers, Commissioner Tammy Adams, Commissioner Rad Cunningham and Commissioner Carole Richmond

OTHERS PRESENT

Community Planning and Development Staff:
Senior Planner Cari Hornbein
Principal Planner Joyce Phillips
Associate Planner Catherine McCoy
Director Leonard Bauer
Planning and Engineering Manager Tim Smith

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [21-0260](#) Approval of February 8, 2021 Planning Commission Meeting Minutes

Attachments: [Draft Minutes 02082021](#)

The minutes were approved.

3.B [21-0261](#) Approval of February 22, 2021 Planning Commission Meeting Minutes

Attachments: [Draft Minutes 02222021](#)

The minutes were approved.

4. PUBLIC COMMENT

The following individuals provided public comment:

Brittany Yunker Carlson

Judy Bardin

Ellen Turner

Ryan Hollander

Written comments were received from Nathan Allen and forwarded to the Commissioners prior to the meeting.

5. STAFF ANNOUNCEMENTS

Senior Planner Cari Hornbein made announcements.

6. BUSINESS ITEMS

6.A [21-0254](#) Short Term Rental Regulations

Attachments: [Short Term Rental Web Page](#)

Mr. Bauer and Ms. McCoy shared a Powerpoint presentation on Short Term Rental Regulations.

The information was received.

6.B [21-0244](#) Planning Commission Candidate Screening and Recommendation

Attachments: [Planning Commission Applications](#)
[Application Evaluation Matrix](#)

Commissioner Adams moved, seconded by Commissioner Ehlers to extend recruitment for Planning Commission vacancies. The vote passed unanimously.

7. REPORTS

Vice Chair Sauerhoff gave a Powerpoint presentation on the construction of micro-shelters for the City's mitigation site.

Mr. Smith gave a presentation on development activity. A handout was provided.

Commissioner Cunningham provided a legislative update.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:51 p.m.