



Water System Plan Update Briefing

Utilities Advisory Committee April 1, 2021



McAllister Wellfield

Water System Plan Update Project Briefing

Tonight's Agenda

Refresher – Planning Requirements

2015-2020 WSP Accomplishments

Writing Team Focus

Next Steps



Log Cabin Reservoir Construction

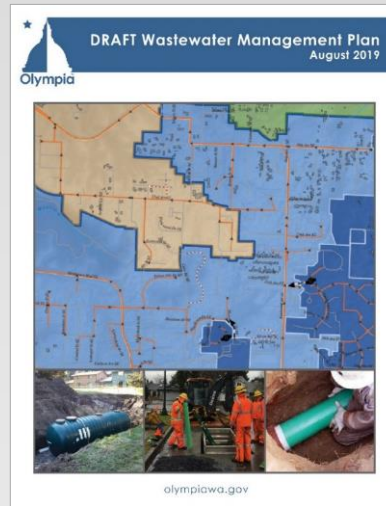
Utility Planning - Background

Storm and Surface Water Plan



No planning requirement, completed in 2018.

Wastewater Management Plan



Required only at wastewater utility establishment, completed in 2020.

Water System Plan

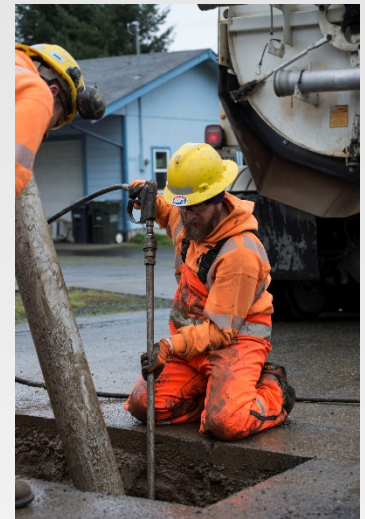


Required to be updated every 6 years, next update due January 2022.

Water System Plan

Focus of the WSP

- Service area policies
 - How will you provide service?
- Water demand analysis
 - What water demands will you have based on growth projections?
- System capacity analysis
 - Does the system have the legal and physical capacity needed to meet its demands?
- Hydraulic analysis
 - Can the distribution system meet peak demands?
- Water Use Efficiency program and goal
- Description of system assets, including age



Water System Plan Update

Focus of the WSP - Continued

- Source Water Protection Program
 - Have we mailed letters to owners of potential contaminate sites in our wellhead protection areas?
- Operations and Maintenance Program
- Capital Improvement Program
 - Have we included projects to address our deficiencies?
- Financial Program
 - Must demonstrate financial viability
 - Include past 3-years income and expenses
 - Balanced budget

Department of Health, Office of Drinking Water
Southwest Drinking Water Operations
Pre-Plan meeting

Water System: City of Olympia, ID# 63450
Date: 6/17/2020
Water System Plan Expiration Date: January 22, 2022
Operating Permit Color: Green
Water System Plan Submittal Date: [Enter Date](#)
Attendees: [List Pre-Plan Attendees Here](#)

The purpose of this Pre-Plan is to:

1. Determine the scope and level of detail of the WSP update.
2. Establish a schedule for submittal of the WSP update.

WATER SYSTEM PLAN FORMAT:

The following sections refer to information that needs to be included in the WSP and provides a proposed outline. You may choose a different format, but all of the elements identified below must be included.

Water System Plan (WSP) Checklist			
	✓Required	Content Description	WSP Page #
Chapter 1	(✓)	Description of Water System	
	(✓)	Updated WPI, signed and dated.	Click to Enter
	(✓)	Ownership and management.	Click to Enter
	(✓)	System history and background.	Click to Enter
	(✓)	Description of and discussion about related plans: CWSP, groundwater management plan, WRIA and City and County land use plans & zoning.	Click to Enter
	(✓)	Service Area Maps: <i>This is often missing from first submissions, but is a very important element of a WSP. These maps or map should clearly show the service area, including the retail service area, future service area (CWSP jurisdictions only), and water rights place of use. These can be depicted on one map (if properly labeled).</i> <ul style="list-style-type: none">• The future service area should be as shown in the most recent CWSP.	Click to Enter
	(✓)	Policies: Service area, SMA, conditions of service, annexation.	Click to Enter
	(✓)	Duty to serve requirement: procedures, conditions, appeals.	Click to Enter
	(✓)	Consistency from local planning agency (LGC statement). <i>Please have this reviewed and signed by the City/County Planning Department. LGC form is at: http://www.doh.wa.gov/Portals/1/Documents/Pubs/331-568.docx</i>	Click to Enter
	Chapter 2		Planning Data
(✓)		<ul style="list-style-type: none">• Demand analysis based on water use.• Include analysis of population, service connections & ERUs.	Click to Enter Click to Enter

Water System Plan Update

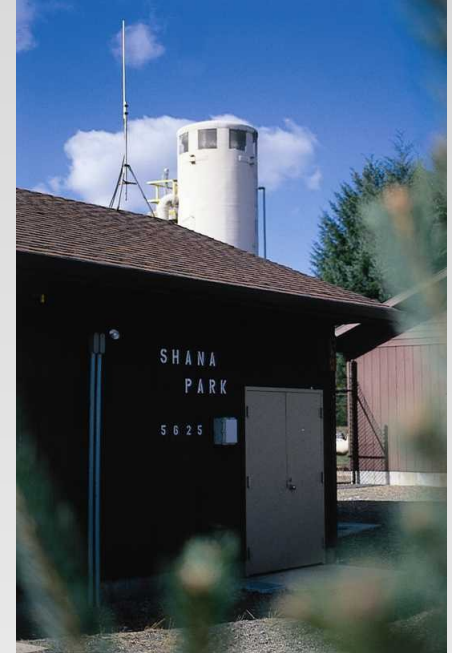
Engagement & Outreach

- Customer information meeting
- Water use efficiency goal set in a public forum
- Conduct environmental review - State Environmental Policy Act (SEPA)
- Make WSP available to neighboring water systems
- City Council must approve the WSP



Issue Focus

- Our Water Sources
 - Switch to McAllister Wellfield – 2015 WSP Focus
 - Southeast Olympia production wells – Shana Park well
 - Drilling monitoring well Log Cabin reservoir site
- Our Storage Infrastructure
 - Seismic and Condition Assessment of our reservoirs
 - Elliot and Fir Street – Work Started
 - Boulevard Tank – 2020 Loan Application
 - Eastside & Hoffman & others
- Our Aging Infrastructure
 - Continue to expand Asset Management Program
 - Replacement Costs & Effective Life



Water System Plan Update Writing Team

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Water System Plan Update

2015-2020 WSP Major Accomplishments

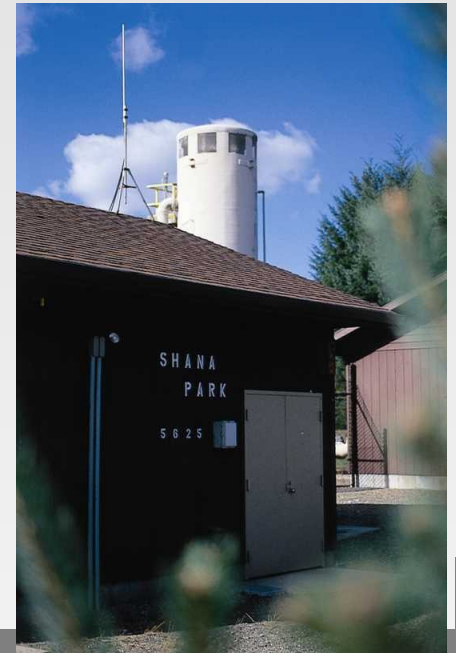
- Reservoirs
 - Log Cabin Storage Tank constructed (2019)
 - Fir St #1 and #2 Storage Tanks - Structural upgrades and seismic retrofits (2020)
 - Elliot Storage Tank - Structural upgrade and seismic retrofits (2020)
 - Eastside Reservoir - Structural and seismic evaluation (2020)
- Corrosion Control Treatment Facilities at the Meridian Tanks constructed (2018)
- Fones Road Booster Pump Station constructed (2017)



Water System Plan Update

2015 - 2020 WSP Major Accomplishments

- Kaiser Rd Water Main Extension to Evergreen Park constructed (2019)
- 3,733 feet of existing small diameter substandard water main replaced
- 4,474 feet of existing aging and asbestos cement pipes replaced
- Shana Park Well Contingency Plan



- Risk & Resiliency Assessment
 - Completed per Federal deadline
 - Projects to be incorporated into WSP
- Emergency Response Plan
 - June 30, 2021 due date
 - Looking good now, few revisions required
- Goals & Objectives reviewed
 - Provided to UAC in November
- Strategies reviewed & updated
- Financial Review
 - Project Kick-off meeting yesterday
- Chapter updates happening
 - Demand forecast
 - Implementation
- Pilot well at Log Cabin Reservoir site

2021 Water System Plan - Development Processes

2021 Water System Plan - Development Processes

What are our Risk and Resiliency Assessment Requirements?

Waterbury Water Infrastructure Act of 2012 requires us to conduct a Risk and Resiliency Assessment, including an assessment of the water system's ability to deliver water to customers. As described in 2020 and an Emergency Response Plan to address the identified risks by June 1, 2021.

The results of the Risk and Resiliency Assessment will inform the water system planning process, especially the development of the capital and operations and maintenance programs.

What will the Water System Planning Process Focus on?

A plan for water system capital construction programs. The water utility will focus on the following during this system planning cycle:

Water Treatment: Our primary focus during the development of the 2025-2030 WSP will be the replacement of our aging from McHugher filters (surface supply) to the McHugher plant. The replacement of our aging from McHugher filters (surface supply) to the McHugher plant will and consider possible replacement sequencing of our water lines. We will focus on the replacement of our 18" and 24" lines in conjunction with the use of our other (lowhead) County wells and water lines.

Our Service Infrastructure: In recent years we have been conducting surveys and condition assessments of our water mains. Currently, we are making plans, together with the Connecticut Department of Transportation, to replace or repair some of our water mains. We will also address upgrades to, or replacement of, our other watermain/lines.

Our Aging Infrastructure: Our 2015-2020 WSP included an Asset Management Strategy. Over the years, we have been conducting surveys and condition assessments of our water mains. Currently, we are making plans, together with the Connecticut Department of Transportation, to replace or repair some of our water mains. We will also address upgrades to, or replacement of, our other watermain/lines.

Water System Plan Update – Project Assessments

The water system plan update process will be guided by the following assumptions:

The 2025-2030 Water System Plan serves as an essential starting point for the 2022-2030 WSP – a minor update will occur consistent with Waterbury Administrative Code regarding water system planning.

A city cross-sectional writing team will serve as the primary authors. Consulting assistance will be used for:

- Water demand forecasting & data analysis
- System efficiency analysis
- Capital improvement development & project cost estimating
- Financial analysis services

Outreach activities will include, at minimum, a customer informational meeting, a consultation group setting a vision, a neighborhood survey, an education period and a public hearing. The Utility Advisory Committee will serve as the primary review process.

What are the 2021-2026 Water System Plan's DRAFT Goals and Objectives?

As a first step in the water system plan update process, the city cross-sectional writing team has reviewed the 2020-2025 Water System Plan and identified key areas for improvement. The following are the goals and objectives that the city will address during this cycle. An additional work session by the writing team and advisory committee will be held to refine these goals and objectives.

Water System Plan Goals and Objectives

- Goal 1:** Adequate supplies of water are available for the Olympia community while protecting in-stream flows and sustaining long-term capacity of aquifers. (Chapter 4)
- Objective 1A:** Identify water rights that ensure adequate supply for at least 50 years, so aquifers can be protected from contamination or consumption to lower priority uses.
- Objective 1B:** Encourage multi-jurisdictional efforts to water rights and aquifer development.
- Objective 1C:** Monitor water levels in all pumped aquifers and maintain numerical groundwater models to better define aquifer characteristics and accurately evaluate the impacts of the City's withdrawals.
- Goal 2:** Water is delivered at pressures required by the Washington State Department of Health and meets Safe Drinking Water Act standards. (Chapter 13)
- Objective 2A:** Maintain 100 percent compliance with all state and federal drinking water requirements.
- Objective 2B:** Maintain 100 percent compliance with all state and federal treatment requirements.
- Objective 2C:** Respond to customer water quality concerns promptly and maintain accurate records.
- Objective 2D:** Support the groundwater protection network with monitoring and data collection.
- Goal 3:** Olympia's water distribution system is used efficiently to meet the present and future needs of the community and natural environment.
- Objective 3A:** FLACHD208—new water conservation objective.
- Objective 3B:** FLACHD209—new water conservation objective.
- Objective 3C:** Meet the needs of current and future City residents water customers. (Chapter 6)
- Objective 3D:** Prioritize use of reclaimed water flows, meeting the regional water conservation goal of reducing amount of treated wastewater discharged per Piggy Soud. (Chapter 6)
- Goal 4:** Customers have access to the information they need, have a role in accomplishing UTW's goals, and participate in UTW's decision making. (Chapter 1)
- Objective 4A:** Engage with drinking water utility customers.
- Objective 4B:** Coordinate customer service and educate with the City's other water resource utilities and LOTI.

Mission

Provide and protect
nature's water for a
healthy city community.

Continued next page

WSP Draft Strategies

How will we go about accomplishing our objectives?

- Edits to simplify language
- Updated water quality strategies to reflect new requirements
- Revised reclaimed water strategies to reflect regional focus on infiltration (rather than direct use)
- Added 2 new strategies on engaging with customers
 - Continue to produce the annual consumer confidence report
 - Consider postcard mailings as a way to communicate to our customers
- Revised a maintenance strategy to remove “park-like setting”
 - Maintain buildings and grounds for function, safety and neighbor aesthetics
- Added: Following emergencies, conduct a briefing and prepare an after-hour report
- Financial, water conservation and climate related strategies PENDING

Writing Team Next Steps

- Goal – September submittal to Department of Health
 - August UAC review
- Complete hydraulic modeling
- Establish new conservation goal
- Evaluate our sources (against our demands)
- Prepare 6 and 20-year capital facilities plan
- Complete financial review
- Finish chapter updates
- Stakeholder and community review period



Questions and Discussion



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